



**CITY OF OAKLAND
RENT ADJUSTMENT PROGRAM**

250 Frank H. Ogawa Plaza, Suite 5313 Oakland, CA 94612-0243
(510) 238-3721
CA Relay Service 711
www.oaklandca.gov/RAP

REQUEST FOR MEDIATION

Case No. M-_____

The Rent Adjustment Program (RAP) offers mediation services to tenants and owners who need assistance in resolving tenancy related matters without filing a petition. To decide whether this mediation process or a petition process is best for your dispute, you may contact an analyst at RAP at (510) 238-3721 or via email at RAP@oaklandca.gov.

Party requesting mediation: I am a tenant _____. I am a property owner _____.

I have tried to resolve this matter with the other party but have been unsuccessful. I authorize RAP to contact the other party to see if they agree to mediate the dispute and to schedule a mediation if they agree.

My Name: _____ Daytime Phone #: _____

Email Address: _____

Property Address: _____

Party with whom you wish to mediate: This party is a tenant _____ property owner _____.

Name: _____ Daytime Phone #: _____

Email Address: _____

Brief Description of Dispute (attach additional sheets if needed): _____

NOTE: ALL PETITIONS WITH THE RENT ADJUSTMENT PROGRAM (RAP) MUST BE FILED WITHIN CERTAIN TIME LIMITS OR YOUR CLAIM WILL BE REJECTED AS UNTIMELY. THE TIME LIMITS ARE LISTED IN THE RENT ADJUSTMENT ORDINANCE. A REQUEST FOR MEDIATION DOES NOT EXTEND THESE TIME LIMITS. YOU MAY FILE A REQUEST FOR MEDIATION AT THE SAME TIME YOU FILE A PETITION. IF THE MEDIATION IS SUCCESSFUL, THE PETITION CAN BE DISMISSED.

Signature: _____ Date: _____

NOTE: THIS DOCUMENT IS A PUBLIC RECORD AND IS PROVIDED TO THE PERSON WITH WHOM YOU WISH TO MEDIATE. ADDITIONALLY, UPON REQUEST IT IS AVAILABLE TO THE PUBLIC IN A REDACTED FORM.