



Alameda County - Oakland Community Action Partnership

Administering Board Teleconference

July 13, 2020 | 5:30 PM - 7:30 PM

COMMUNITY PARTICIPATION GUIDE

TO OBSERVE

- To view the meeting by Zoom video conference, click on this link: <https://zoom.us/j/95263397502> at the noticed meeting time.
- To listen to the meeting by phone, dial +1 669 900 9128 at noticed meeting time.
- When prompted, enter Meeting/Webinar ID: 952 6339 7502
- Listening outside of California? Find a full list of Zoom dial-in numbers at: <https://zoom.us/zoomconference>

TO COMMENT

- To comment by Zoom video conference, you will be prompted to use the "Raise Your Hand" button to request to speak. When it is your turn to speak, you will be unmuted to make public comments. <https://support.zoom.us/hc/en-us/articles/205566129-Raise-Hand-In-Webinar>
- To comment by phone, you will be prompted to "Raise Your Hand" by pressing "*9" to request to speak. When it is your turn to speak, you will be unmuted to make public comments.

ADDITIONAL INSTURCTIONS

- Instructions on how to join a meeting by video conference is available at: <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting#>
- Instructions on how to join a meeting by phone is available at: <https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone>



Alameda County - Oakland Community Action Partnership

Administering Board Teleconference

July 13, 2020 | 5:30 PM - 7:30 PM

BOARD MEMBER "PANELIST" PARTICIPATION GUIDE

RECOMMENDED METHOD

- Customize your profile with your City approved graphic.
- Join the teleconference as a Panelist by clicking on the Zoom invite link.
- Sign on to webinar 15 minutes early to ensure your speakers and mic work. A technical roll call will be performed.
- Do not share your link with other Panelists or members of the community.
- The Zoom link on the Agenda, Community Participation Guide and AC-OCAP website is for Attendees only.
- Panelists must raise hand and be recognized by the Chair. Staff will unmute Panelist to speak. If a Panelist muted their mic, they need to accept the unmute prompt before they are unmuted.

<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-In-a-webinar>

ALTERNATIVE METHOD

- Join by telephone, dial +1 669 900 9128, enter WEBINAR ID: 952 6339 7502 when prompted. You will enter the Teleconference as an Attendee. Expect to be on hold as the host completes technical roll call.
- To request to speak, "Raise Your Hand" by pressing "*9" and wait to be unmuted.

If you have any questions, please contact Melissa Francisco @ MFranco@oaklandca.gov.



Alameda County – Oakland Community Action Partnership (AC-OCAP)

Visit us on the web at AC-OCAP.com or contact us by email at AC-OCAP@oaklandnet.com

Vision Statement: To End Poverty Within the City of Oakland and Throughout Alameda County

Our Promise: Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes Oakland and Alameda County a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

Administering Board Teleconference

Monday, July 13, 5:30 p.m.

Zoom Community Participation Link: <https://zoom.us/j/95263397502>

Board Membership: Gladys Green (Chair), Monique Rivera (Vice Chair), Andrea Ford (Treasurer), Sandra Johnson (Secretary), Councilmember Lynette McElhaney (Brigitte Cook), Supervisor Nate Miley (Angelica Gums), Supervisor Wilma Chan, Councilmember Larry Reid (Robert Cox), Councilmember Noel Gallo, Mayor Libby Schaaf (Lisa Ruhland), Njeri Mc Gee-Tyner, Sean Callum, Samantha Columbus, David Walker, Mitchell Margolis, and Alicia Rossetti

Staff: Estelle Clemons, Dwight Williams, and Melissa Francisco

AGENDA

- A. 5:30 p.m. Call to Order/Approval of Agenda
ACTION ITEM:
- B. 5:35 p.m. Roll Call/Determination of Quorum/Recite AC-OCAP Promise
- C. 5:40 p.m. Approval of Draft June 08, 2020 Administering Board Minutes – **Attachment C1**
ACTION ITEM:
- D. 5:45 p.m. Presentation – Resource Development Associates (RDA), Strategic Planning Update
- E. 6:15 p.m. Community Action Partnership Updates (E. Clemons)
1. Board Update
A. Board Vacancies -- Oakland District 1 and Alameda County Community
B. District 5 Elected Official Appointee Designation Request – **Attachment E1B**
C. District 3 Elected Official Appointee Designation, Sarah Oddie – **Attachment E1C**
ACTION ITEM:
2. 2020 Programming
A. CSBG 2020 Amended Budget and CARES Funding – **Attachment E2A**
B. AC-OCAP 2020-2022 Grantees Programs and Services – **Attachment E2B**
C. California Earned Income Tax Credit (Cal/EITC) Update – **Tax Day July 15, 2020**
D. Census 2020 – **October 31, 2020 Revised End Date**
E. COVID-19 Update
ACTION ITEM:
- F. 6:45 p.m. Future/Proposed Agenda Items (see below)
Proposed: Mayor Libby Schaff, Darlene Flynn – Part 2, Barbara Leslie (Chamber of Commerce)
Follow-up from June 08, 2020 Administering Board Meeting: Board to draft letter requesting presentation from Alameda County Board of Supervisors
- G. 6:50 p.m. Committee Report (s)
• Ad-hoc Strategic Planning Committee Report (M. Rivera, A. Ford, S. Ting, and D. Walker)
• Executive Committee – Special CARES Funding Meeting – **Monday, July 27, 2020 at 5:30pm**

H. 7:00 p.m. Announcements
 Oakland Rotary
 United Seniors of Oakland and Alameda County
 Alameda County/Social Services/All In Update
 City of Oakland
 Others

J. 7:15 p.m. Attachments
C1 Draft June 08, 2020 Administering Board Minutes
E1B District 5 Elected Official Appointee Designation Request
E1C District 3 Elected Official Appointee Designation Letters
E2A Draft 2020 CSBG Amended Budget & CARES Funding Proposed Services
E2B AC-OCAP 2020-2022 Grantees Program and Services

K. 7:20 p.m. Open Forum

L. 7:30 p.m. Adjournment
ACTION ITEM:

August Board Recess – Enjoy your summer!
Next Meeting: September 14, 2020

FUTURE AGENDA ITEMS: (* = PRESENTED)

HEALTH	HOUSING
Trauma Informed Care*	Tri-Valley Housing
La Clinica De La Raza	Community Housing – Path/Everyone Home
Alameda County Building Blocks Collaborative*	East Bay Housing Organization *
FINANCIAL EMPOWERMENT	Spectrum – LIHEAP/Weatherization
Cal Reinvestment	Oakland Housing Authority *
Earned Income Tax Credit/UWBA*	Alameda-County Housing Authority *
YOUTH	City of Oakland Housing Road Map *
Oakland Fund Children Youth (OFCY) *	Alameda County Housing Community Development* (2/20)
Oakland Youth Commission *	Alameda Housing Resource Center
REACH Ashland/Cherryland Youth Center *	EDUCATION
Early Care & Education Planning Council *	Promise Neighborhoods – Cal State East Bay *
Head Start/Early Head Start	EMPLOYMENT
AC Child Care *	Alameda County WIB *
Los Padres Unidos *	East Bay Sustainable Alliance
PUBLIC SAFETY	Oakland WIB *
Citywide Public Safety Plan –	Minimum Wage/Life-Up Oakland/\$15 hr.
Cease Fire/Street Outreach *	Local Union
Oakland Unite *	West Oakland Job Resource Center Ella Baker Center
City of Oakland, Chief of Violence Prevention* (3/20)	East Bay Works* (9/19)
Seven Step (Re-Entry Population) *	BOARD DEVELOPMENT
AnnieCannons Inc *	Jim Masters – CAP History/Board Training *
SOCIAL JUSTICE	Jim Masters – Structure of the American Economy
East Oakland Collective *	Public Ethics Presentation *
Oakland Community Organization (OCO)	Strategic Planning – RDA*
Urban Habitat *	FOOD SECURITY
FAMILIES	Alameda County Community Food Bank *
Social Services – TANF, GA *	TRANSPORTATION
All-In *	Alameda County Transportation Commission
Alameda County Hope Collaborative	COMMUNITY DEVELOPMENT
Rise Up*	CDBG *
Mayor’s Commission on Aging *	Census 2020 Complete Count* (1/20)



Alameda County – Oakland Community Action Partnership (AC-OCAP)

Administering Board Teleconference

Monday, June 08, 2020, 5:30 p.m.

Board Members Present: Gladys Green (Chair), Monique Rivera (Vice Chair), Andrea Ford (Treasurer), Sandra Johnson (Secretary), Councilmember Lynette McElhaney (Brigitte Cook), Supervisor Nate Miley (Angelica Gums), Supervisor Wilma Chan (Sarah Ting), Councilmember Larry Reid (Robert Cox), Mayor Libby Schaaf (Lisa Ruhland), Njeri Mc Gee-Tyner, Sean Callum, Samantha Columbus, Mitchell Margolis, and Alicia Rossetti

Board Member Absent: Councilmember Noel Gallo (Rosa Velazquez)

Staff: Sara Bedford (Human Services Department Director), Estelle Clemons, Dwight Williams, and Melissa Francisco

Guests: Lauren Broder; Resources Development Associates (RDA), John Cervetto (RDA), Emma Schifsky (RDA), Alina Kwak; Fremont Family Resource Center, Ami Rowland; Covenant House California (CHC), Andrew Ramaglia (CHC), Gidalthi Gonzalez; Civicorps, Meryl Klein; Alameda County Administrators Office, and other community participants.

A. Call to Order/Approval of Agenda

M. Rivera called the June 08, 2020 meeting to order at 5:39 p.m.

MOTION: To approve the June 08, 2020 meeting Agenda.

M/S/Carried: S. Callum/S. Johnson/Motion Carried.

B. Roll Call/Determination of Quorum/Recite AC-OCAP Promise

Roll Cal was performed by Staff M. Francisco. A quorum was established. The AC-OCAP Promise recited.

C. Approval of Draft May 11, 2020 Administering Board Minutes – Attachment C1

MOTION: To approve the Draft May 11, 2020 Administering Board Minutes.

M/S/Carried: G. Green/S. Callum/Motion Carried.

D. Presentation – Strategic Planning Update - Lauren Broder, Resources Development Associates(RDA)

L. Broder of RDA utilized a PowerPoint Presentation to report provide a Strategic Planning update to the Administering Board. L. Broder reported on the project process, identified goals and the Logic Model framework. Next steps discussed include additional weekly meetings for the Strategic Planning Ad-hoc Committee (M. Rivera, A. Ford, S. Ting and D. Walker) to finalize the Logic Model. RDA will then develop a “living” document Strategic Plan, to be presented at the September 14, 2020 Administering Board Meeting.

E. Community Action Partnership (CAP) Updates (E. Clemons)

1. Board Update

M. Rivera inquired on the status of 700 Forms, as the item was not on the June Agenda. E. Clemons explained that since the June 1, 2020 extension due date had passed, 700 Forms were removed from Agenda Items.

ACTION ITEM: The Board is to file their 700 forms if they have not done so already. At next Roll Call, each Board Member will be asked to confirm the filing of their 700 Form, as this a requirement to sitting on the AC- OCAP Administering Board.

A. Board Vacancies -- Oakland District 1 and Alameda County Community

E. Clemons discussed the challenges of membership recruitment during COVID-19. Board Members were called upon, as “CAP’s strongest outreach”, to recruit candidates to fill vacancies. M. Rivera informed the Board and Staff of R.

Velazquez's resignation from Councilmember N. Gallo's office.

ACTION ITEM: Staff M. Francisco to send request to Councilmember N. Gallo for an Elected Official Appointee Designation Letter.

C. CAP Reimbursement Form - Attachment E1B

E. Clemons reminded community Board Members of CAP reimbursable expenses. Reimbursement Forms and receipts for childcare and transportation may be submitted via email to Staff M. Francisco.

B. 2020 Travel

National Community Action Partnership (NCAP) Annual Convention, Seattle WA, August 26-28

Due to the ever-evolving COVID-19 situation NCAP announced their event may be held on-site, on-site and virtually, or virtual only. The event organizer is urging interested participants to delay purchase of flight and hotel accommodations until closer to the convention.

National Community Action Foundation (NCAF) Annual Convention, Washington D.C., November 15-20

NCAF rescheduled the Annual Convention from March to November 2020 due to COVID-19.

California's Community Action Partnership Association (CalCAPA), suspended all 2020 travel including Legislative Day and the Annual Training Conference due to COVID-19.

E. Clemons shared her decision to forgo traveling for the remainder of the year, due to the absence of a COVID-19 vaccine. The Board was asked to consider re-appropriating travel funds if Board Members are uninterested in traveling. A committee may be established to decide how funds will be reprogrammed. M. Rivera, approved to attend NCAF Annual Convention, stated the importance of attending the event and requested more time to decide on traveling in November. E. Clemons responded to M. Rivera's request, affirming there will be ample time to revisit reallocation of travel funds as the 2020 contract will be extended at least 6 months. N. McGee-Tyner approved to travel to NCAP Annual Convention stated plans to attend event virtually. E. Clemons expanded on McGee-Tyner's comment, adding that there may be an opportunity for broader participation through virtual events, and the Board will be kept up to date on such offerings.

2. 2020 Programming

A. Community Services Block Grant and Coronavirus Aid, Relief, and Economic Security (CARES) Funding Act.

Amid the 2019 programming closeout, staff continues to work remotely due to COVID-19. The closeout includes three contracts: CSBG, Discretionary Grant Fund and CalEITC.

The \$1.8M in CARES funding is to be allocated July 1, 2020 and can be spent through fiscal year 2022. The CARES Act authorizes the revision of the income limit for eligibility to 200 percent of the federal poverty level for CSBG services. The CARES funds are a supplement to the 2020 CSBG grant allocation of \$1.4M (including a \$32,000 discretionary grant). E. Clemons is working with fiscal on reprogramming and will submit an increased budget allocation for the Board's approval.

B. AC-OCAP 2020 Grantee Update

Oakland Private Industry Council (OPIC) declined to be in contract with AC-OCAP after receiving CARES funding. This leaves AC-OCAP with \$40,000 per year (3 years) in savings, which may be allocated to 2020 Grantees. Any increase in grant funding is contingent upon staffing costs and final allocations.

Staff Dwight Williams is diligently working on the 2020 Grantee contracts. The City's fiscal system is scheduled for a routine year-end closure, beginning July 19, 2020. Fiscal's closure may cause lag time in the creation and processing of purchase orders needed for invoicing of funds to Grantees. The timeframe for contract execution and payments is dependent on Grantees having their contracts and insurance in place.

The Grantee Orientation Meeting was postponed due to the shelter-in-place order. As group gatherings are still prohibited, planning is underway for a Grantee Meeting via Zoom.

C. California Earned Income Tax Credit (Cal/EITC) Update

While the state extended the tax filing due date to July 15, the Cal/EITC contract was not provided an extension. This news was unexpected, and has Staff working quickly to arrange services while the shelter in place continues. Deb Torres from the IRS has graciously volunteered to assist the EITC program, by preparing tax returns after 5pm. AC-OCAP's Don

Raulston; EITC Coordinator is currently scheduling appointments for drop-off services. CSBG funds are available beginning July 1, 2020 and will allow D. Raulston to utilize his IRS certification to prepare taxes. The programming model implemented at the Tax Assistance site located at 270 Frank H. Ogawa Plaza in the Business Assistance Center relies on City staff as Certified VITA IRS Tax Preparers was found to be unsustainable during the shelter in place. Partners with similar programming models are also nonoperational. Programming models that do not rely on employees or annuitants continue to operate. AC-OCAP/EITC partners that are currently operating include: East Bay Asian Local Development Corp (EBALC), San Antonio CDC, Fremont Resource Center and Chabot Las Positas. D. Raulston refers EITC hotline callers to CAP partners accordingly. For individuals interested preparing their own taxes, go to:

<https://earnitkeepitsaveit.org/>.

MOTION: To accept E. Clemons Community Action Partnership Updates.

M/S/Carried: B. Cook/D. Walker. Motion Carried.

F. Future/Proposed Agenda Items (see chart below)

Proposed: Mayor Libby Schaaf, Stephanie Montgomery, Darlene Flynn – Part 2, Barbara Leslie (Chamber of Commerce). Due to the shelter-in-place, proposed presentations were placed on hold. Considering current events, the Administrative Board requests presentation from Mayor Libby Schaaf.

ACTION ITEM: E. Clemons on behalf of the Administering Board to request presentation from Mayor Libby Schaaf.

B. Cook requests presentation from County Supervisors regarding COVID-19 response and homelessness. B. Cook's understanding is the County is receiving an infusion of cash and she wants to advocate for Oakland receiving its equitable share. B. Cook asks how funds will be spent to ensure it goes to the community that AC-OCAP stand up for, so they survive these difficult challenges? What does the County's budget look like? And how will funds impact the group AC-OCAP is working for?

ACTION ITEM: M. Rivera to work with Staff M. Francisco to draft a written request for presentation to County Supervisors on behalf of the Chair and Vice Chair.

G. Committee Report(s)

Strategic Planning Ad-hoc Committee – (M. Rivera, A. Ford, S. Ting and D. Walker)

The Board received report from Ad-hoc Committee Members M. Rivera, and D. Walker. E. Clemons commended the Committee for their hard work in assisting the development of the Strategic Plan. E. Clemons welcomed the Administering Board Members to participate in the next Strategic Planning Ad-hoc Committee Meeting.

ACTION ITEM: M. Francisco to send invites to the Administering Board for the June 24, 2020 Strategic Planning Ad-hoc Committee Meeting.

H. Announcements

Oakland Rotary – S. Callum announced the Oakland Rotary is now hosting meetings via Zoom, Thursdays at 12:30pm. Contact S. Callum to learn more about Oakland Rotary.

United Seniors of Oakland and Alameda County - S. Johnson announced two events: (1) Walk Club 2020 Celebration, July 31, 2020 at Everett & Jones BBQ, 126 Broadway Street in Oakland. Meals can be picked up or delivered. Free Travel Training will also be provided. Reservations are required, please RSVP to Sarahusoac@outlook.com.

(2) United Seniors of Oakland and Alameda County Annual Convention, 9am – 3pm November 13, 2020, at Castro Valley Library located at 3600 Norbridge Ave, Castro Valley, CA 94546. RSVP to Mary, (510)729-0852.

Alameda County Social Services/All IN Update – E. Clemons encouraged the Board to review the ALL IN Steering Committee Meeting slides that were shared via email to the Board on May 27, 2020.

City of Oakland – No report.

Others – No report.

I. Attachments

C1 Draft May 11, 2020 Administering Board Minutes

E1B CAP Reimbursement Form

J. Open Forum

S. Callum addressed recent events, sharing his surprise regarding the number of individuals seeking ways to become involved, and the changes taking shape in the finance industry.

K. Adjournment

MOTION: To adjourn the June 08, 2020 AC-OCAP Administering Board Meeting.

M/S/Carried: S. Johnson/N. McGee-Tyner. Motion Carried. Meeting adjourned at 7:05 p.m.

Next Meeting: July 13, 2020

FUTURE AGENDA ITEMS:

HEALTH	HOUSING
Trauma Informed Care*	Tri-Valley Housing
La Clinica De La Raza	Community Housing – Path/Everyone Home
Alameda County Building Blocks Collaborative*	East Bay Housing Organization *
FINANCIAL EMPOWERMENT	Spectrum – LIHEAP/Weatherization
Cal Reinvestment	Oakland Housing Authority *
Earned Income Tax Credit/UWBA*	Alameda-County Housing Authority *
YOUTH	City of Oakland Housing Road Map *
Oakland Fund Children Youth (OFCY) *	Alameda County Housing Community Development
Oakland Youth Commission *	Alameda Housing Resource Center
REACH Ashland/Cherryland Youth Center *	EDUCATION
Early Care & Education Planning Council *	Promise Neighborhoods – Cal State East Bay *
Head Start/Early Head Start	EMPLOYMENT
AC Child Care *	Alameda County WIB *
Los Padres Unidos *	East Bay Sustainable Alliance
PUBLIC SAFETY	Oakland WIB *
Citywide Public Safety Plan –	Minimum Wage/Life-Up Oakland/\$15 hr
Cease Fire/Street Outreach *	Local Union
Oakland Unite *	West Oakland Job Resource Center Ella Baker Center
Seven Step (Re-Entry Population) *	BOARD DEVELOPMENT
AnnieCannons Inc *	Jim Masters – CAP History/Board Training *
SOCIAL JUSTICE	Jim Masters – Structure of the American Economy
East Oakland Collective *	Public Ethics Presentation *
Oakland Community Organization (OCO)	Strategic Planning
Urban Habitat *	FOOD SECURITY
FAMILIES	Alameda County Community Food Bank *
Social Services – TANF, GA *	TRANSPORTATION
All-In *	Alameda County Transportation Commission
Alameda County Hope Collaborative	COMMUNITY DEVELOPMENT
Rise Up*	CDBG *
Mayor’s Commission on Aging *	

(* = PRESENTED)



LIONEL J. WILSON BUILDING ● 150 FRANK H. OGAWA PLAZA, SUITE 4340 ● OAKLAND, CA. 94612
Human Services Department
Alameda County – Oakland Community Action Partnership

RE: District 5 Elected Official Appointee for the AC-OCAP Administering Board

June 25, 2020

Dear Councilmember Noel Gallo,

Thank you for your continued support in helping the Alameda County – Oakland Community Action Partnership Agency fulfill its mission of ***eliminating poverty and its effects in Oakland and throughout Alameda County.***

Per federal Community Services Block Grant (CSBG) regulations and AC-OCAP's Administering Board Bylaws, "The Councilmember may be represented by a designated representative of their individual choice" during his or her term. Staff was informed on June 08, 2020 at the Administrative Board Teleconference that Ms. Rosa Velazquez will no longer serve as your offices' District 5 representative.

Please confirm your selection of a new representative to serve on your behalf to the Community Action Partnership Administering Board. The Board meets the second Monday of every month in City Hall, 1 Frank H. Ogawa Plaza, in Hearing Room 3 at 5:30pm (currently via Zoom Webinar due to COVID-19).

If you should have any questions or require additional information, please feel free to contact me at 510-238-3597. I look forward to hearing from you.

Sincerely,

Estelle Clemons

Estelle Clemons
AC-OCAP Program Director

cc: AC-OCAP Board Members



City of Oakland

LIONEL J. WILSON BUILDING ● 150 FRANK H. OGAWA PLAZA, SUITE 4340 ● OAKLAND, CA. 94612
Human Services Department
Alameda County – Oakland Community Action Partnership

RE: District 3 Elected Official Appointee for the AC-OCAP Administering Board

July 6, 2020

Dear Supervisor Wilma Chan,

Thank you for your continued support in helping the Alameda County – Oakland Community Action Partnership Agency fulfill its mission of *eliminating poverty and its effects in Oakland and throughout Alameda County*.

Per federal Community Services Block Grant (CSBG) regulations and AC-OCAP's Administering Board Bylaws, "The Councilmember may be represented by a designated representative of their individual choice" during his or her term. Ms. Sarah Ting informed staff on July 1, 2020 that she is resigning, effective July 10, 2020, from continuing to serve as your offices' District 3 representative.

Please confirm your selection of a new representative to serve on your behalf to the Community Action Partnership Administering Board. The Board meets the second Monday of every month in City Hall, 1 Frank H. Ogawa Plaza, in Hearing Room 3 at 5:30pm (currently via Zoom Webinar due to COVID-19).

If you should have any questions or require additional information, please feel free to contact me at 510-238-3597. I look forward to hearing from you.

Sincerely,

Estelle Clemons

Estelle Clemons

AC-OCAP Program Director

cc: AC-OCAP Board Members



Wilma Chan, SUPERVISOR, THIRD DISTRICT

ALAMEDA COUNTY BOARD OF SUPERVISORS

COMMITTEES:
Health, Chair
Personnel & Legislative
Unincorporated Services

Estelle Clemons
Program Director, AC-OCAP
150 Frank H. Ogawa Plaza, Suite 4340
Oakland, CA 94612

RE: District 3 Elected Official Appointee for the AC-OCAP Administering Board

July 6, 2020

Dear Ms. Clemons,

This letter confirms I am appointing Sarah Oddie will serve as my office's District 3 representative for the AC-OCAP Administering Board as of July 11, 2020.

Sincerely,

Supervisor Wilma Chan

Attachment E1C

AC-OCAP CSBG 2020 BUDGET

January 1, 2020- December31, 2020

FINAL
19F-4002
Amend #1
20F-3002

						2019	2020	
			ORG	Account #	PROJ		DRAFT	
TOTAL GRANT						1,354,323	1,414,197	
ADMINISTRATIVE COSTS								
10.1		Salaries and Wages	78361		1004442	117,537	126,940	Assuming 4% Vacancy Rate, 3%COLA added
10.2		Fringe Benefits	78361		1004442	86,099	98,118	41.20% and 36.08%
Subtotal Personnel Costs						203,636	225,058	
10.3		Operating Expenses						
10.31		Travel In State-Admin						
10.32		Consumable/supplies	78361	52911-BOTTLED WATER & FOOD	1004442	6,000	6,000	Blue mean possible reprogramming
10.33		Bookkeeping						
10.34		Membership Dues	78361	55312 - MEMBERSHIP (CalCAPA, NCAF, NCAP, CRC, United Seniors)	1004442	8,000	8,000	
10.34		Membership Dues	78361	55311-EMPLOYEE ASSOCIATION DUES	1004442	1,000	1,000	
10.34 SUBTOTAL						9,000	9,000	
10.35		Official Hospitality	78361	53313-OFFICIAL HOSPITALITY	1004442	500	500	
10.36		Parking Validation	78361	55119-MISC TRAVEL EXPENSES	1004442	1,644	1,644	
10.37		Telephone	78361	53117-MOBILE PHONES	1004442			
Total Operating						17,144	17,144	
10.4		Equipment = \$5K >						
10.5		Out of State Travel-Admin						
10.6		Subcontractor Svcs(Prof/Board Devlp)	78361	54919-CONTRACTS MISCELLANEOUS	1004442	3,500	2,000	Board Retreat
10.7		Other Costs - (Dept. OH costs) 12.93%	78361	58521 - DEPT. OVERHEAD	1004442	10,178	8,477	7.25% DOH Annie Updated
Subtotal Administrative Costs						234,458	252,679	
PROGRAM COSTS								
20.1		Salaries and Wages	78362		1004443	190,768	214,743	Assuming 4% Vacancy Rate, 3% COLA added
20.2		Fringe Benefits	78362		1004443	142,027	165,317	41.20% and 36.08%
Sub-total Personnel Costs						332,795	380,060	
20.3		Operating Expenses	78362					
20.31		Program Expenses	78362	52211-STATIONARY & OFFICE SUPPLIES	1004443	5,000	5,000	
20.31		Program Expenses	78362	52212-MINOR FURNITURE OFFICE FURNIT	1004443	1,000	1,000	
20.31		Program Expenses	78362	52213-MINOR COMPUTER SUPPLIES	1004443	1,000	1,000	
20.31		Program Expenses	78362	52911-FOOD FOR HUMAN CONSUMPTION	1004443	-	-	
20.31		Program Expenses	78362	52919-MISC COMMODITIES	1004443	1,500	1,500	What's covered?
20.31		Program Expenses	78362	53611-POSTAGE AND MAILING	1004443	1,000	1,000	
SUBTOTAL: 20.31						9,500	9,500	
20.32		Travel In State-Program	78362	55112-COMMERCIAL TRANSPORT	1004443	1,500	1,500	
20.32		Travel In State-Program	78362	55113-MEALS	1004443	1,000	1,000	what's the difference for meals vs per diem
20.32		Travel In State-Program	78362	55114-PER DIEM AND LODGING	1004443	3,000	3,000	
20.32		Travel In State-Program	78362	55119-MISC TRAVEL EXPENSES	1004443	1,000	1,000	staff mileage
20.32		Travel In State-Program	78362	55212-REGISTRATION AND TUITION	1004443	1,000	1,000	
20.32 SUBTOTAL						7,500	5,000	
Total Operating						17,000	17,000	
20.4		Equipment = \$5K >						
		OUT OF STATE TRAVEL-PGRM	78362	55112-COMMERCIAL TRANSPORT	1004443	6,000	6,000	
		OUT OF STATE TRAVEL-PGRM	78362	55113-MEALS (?)	1004443	-	-	
		OUT OF STATE TRAVEL-PGRM	78362	55114-PER DIEM AND LODGING	1004443	5,750	5,750	
		OUT OF STATE TRAVEL-PGRM	78362	55119-MISC TRAVEL EXPENSES	1004443	250	250	
		OUT OF STATE TRAVEL-PGRM	78362	55212-REGISTRATION AND TUITION	1004443	3,000	3,000	
20.5		Out of State Travel-Program				15,000	15,000	
20.6		Subcontractors						
AC		Downtown Streets (Hayward)	78362	54912-THIRD PARTY CONTRACTS	1004443	68,854	43,000	
		Hack the Hood	78362	54912-THIRD PARTY CONTRACTS	1004443	65,000	43,000	
		Rubicon	78362	54912-THIRD PARTY CONTRACTS	1004443	40,000	43,000	
		Chabot Tri-Valley Career Center	78362	54912-THIRD PARTY CONTRACTS	1004443	40,000	25,000	
		Fremont Resource Center	78362	54912-THIRD PARTY CONTRACTS	1004443	65,000	43,000	
		La Familia (FESCO)		54912-THIRD PARTY CONTRACTS	1004443		43,000	
OAK								
		New Door Ventures	78362	54912-THIRD PARTY CONTRACTS	1004443	40,000	43,000	
		Civicorps O	78362	54912-THIRD PARTY CONTRACTS	1004443	40,000	43,000	
		PIC	78362	54912-THIRD PARTY CONTRACTS	1004443	40,000	43,000	(\$40K)
		Renaissance Center	78362	54912-THIRD PARTY CONTRACTS	1004443	40,000	43,000	
		LAO	78362	54912-THIRD PARTY CONTRACTS	1004443	40,000	43,000	
		SAVE	78362	54912-THIRD PARTY CONTRACTS			43,000	
		Covenant House	78362	54912-THIRD PARTY CONTRACTS			43,000	
		Operation Dignity	78362	54912-THIRD PARTY CONTRACTS			43,000	
		St. Mary's Center	78362	54912-THIRD PARTY CONTRACTS			43,000	
Internal						478,854	584,000	HIGHLIGHT
20.61		Bank On Oakland	78363	54919-CONTRACTS MISCELLANEOUS	1004443		30,000	
		Earned Income Tax Credit	78363	54919-CONTRACTS MISCELLANEOUS	1004443	25,000	10,000	Eden I and R
		Hunger Program (Thanksgiving + Summer Lunch + Brown Bag ACCFB, Safe Passages)	78363	54919-CONTRACTS MISCELLANEOUS	1004443	20,000	10,000	
		Bay Area Legal Aid	78363	54919-CONTRACTS MISCELLANEOUS	1004443	30,000		(\$10K)
		Self-Help Credit Union/ HERA	78363	54919-CONTRACTS MISCELLANEOUS	1004443	20,000		
		CAP Forum/community Events	78363	54919-CONTRACTS MISCELLANEOUS	1004443	5,000		
		Donal Raulston- EITC Program Analyst	78,363	51111, 51511, 51611, 51613, 58521, 58522	1004443		14,250	3 months
		Hunger-free Summer Campaign	78363	54911-Services Contracts; 53314 Advertising	1004443	5,000		Advertising and Promotion Added
		Alameda County All In - New War on Poverty; Tri Valley; Fatherhood	78363	54911-Services Contracts	1004443	5,000	10,000	
		AC OCAP Programming	78363	51911-MISC OCAP PROGRAMS; 53314 Adve	1004443	4,236	38,699	Advertising, Promotion Added, T-shirts
		City of Oakland Confidential						

		Discretionary Grant					32,000	must have own project # (Annie)
		TOTAL Internal					114,236	
20.6		Sub-total - Subcontractors					593,090	728,949
20.7		Other Costs/(Dept. OH costs) 12.93%	78362	58521 - DEPT. OVERHEAD	1004443		16,980	15,509 7.25% DOH (Annie Updated)
		Subtotal Program Costs					974,865	1,161,518
		Total CSBG Funds					1,354,323	1,414,197
		Unallocated Funding (Deficit)					145,000	0
		* Furlough Savings						

Note: Administrative Cost must be below 12% of total budget

2020 AC-OCAP Operating Budget	201	202
Cal/EITC	176,000	176,000
City CSO GPF Contribution	98,980	122,877
City ISF GPF Contribution	26,455	44,982
City I GPF Contribution	6,372	30,262
Oakland Promise Brilliant Baby	1,500,000	1,650,000
Eden Land R General Fund	100,000	100,000
Walk to End Poverty (Donations)	35,699	35,699
CHD Mayor's Hunger Program - 78111	100,000	100,000
Summer Lunch	379,620	260,488
CENTRAL LEGAL CONTRACT	150,000	150,000
Total	2,422,126	2,670,308
2020 CSBG - Federal Grant	1,354,323	1,414,197
2020 AC-OCAP Total Operating Budget	3,776,449	4,084,506

Project #
1004521 Don Pay for Oct-June 1004442/100443
100442
1004442
1003804
1000412
1000413
1004578
1004170

Total Administrative Budget

12% of CAP Administrative Budget

Allowable Administrative Costs 490,141 12.00%

252,679 6.19%

Actual Admin Rate

CSD contract 20F-3002

DRAFT



DAVID SCRIBNER
ACTING DIRECTOR

State of California-Health and Human Services Agency
DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT
2389 Gateway Oaks Drive, Suite 100, Sacramento, CA 95833
Telephone: (916) 576-7109 | Fax: (916) 263-1406
www.csd.ca.gov



GAVIN NEWSOM
GOVERNOR

CSD PROGRAM ADVISORY - CSBG

CPA-C-20-03

ISSUE DATE 7/6/2020
SUPERSEDES N/A
EXPIRATION DATE Until Rescinded

- | |
|---|
| <p>REASON FOR THIS TRANSMITTAL</p> <p><input type="checkbox"/> Federal Law or Regulation Change</p> <p><input type="checkbox"/> State Law Change</p> <p><input type="checkbox"/> Court Order</p> <p><input type="checkbox"/> Clarification Requested by One or More Agencies</p> <p><input checked="" type="checkbox"/> Initiated by CSD</p> |
|---|

SUBJECT Community Services Block Grant (CSBG) Coronavirus Aid, Relief, and Economic Security (CARES) Act Supplemental Funding Proposed Services

PURPOSE The purpose of this Department of Community Services and Development (CSD) Program Advisory (CPA) is to define domains of service and constraints on expenditures, and to provide the framework to create service delivery plans as required under the CSBG CARES Contract.

- REFERENCE**
- CARES Act
 - CSBG Act
 - CSBG CARES Contract
 - CSD Program Advisory - Administrative Guidance Due to COVID-19: CPA-C-20-01
 - CSD Program Advisory - Administrative Relief Due to COVID-19: CPA-A-20-02
 - CSBG Information Memorandum - Immediate Guidance on COVID-19 Response: CSBG-IM-2020-157

SCOPE This CPA applies to all eligible entities that administer CSBG services.

EFFECTIVE DATE Upon Issuance

SUMMARY

The COVID-19 pandemic has impacted many Californians who will face economic hardships associated with either contracting the illness or through mandated measures to prevent the spread of COVID-19. This CPA provides a framework for allowable direct services while ensuring the greatest flexibility at the local level, and support for current or new programs.

On March 27, 2020, Congress enacted the CARES Act which appropriated supplemental CSBG funds to all 50 states, “to prevent, respond to, or prepare for coronavirus.” All terms and conditions that apply to the regular CSBG Act, including all assurances, also apply to the CSBG CARES Act supplemental funding. The CSBG CARES supplemental funds are intended to address the short-term and long-term impacts of COVID-19 and follow many of the rules and requirements of the regular CSBG Act. Eligible entities are encouraged to address not only the health impacts of COVID-19 but also the economic impacts to low-income Californians. This CPA will assist CSBG Agencies in developing or expanding their current policies to include specific catastrophic response measures. Many of the “best practices” presented in this advisory have been gathered from methods observed from or shared by agencies in the California CSBG network.

GUIDANCE AND DIRECTIVES

CSBG CARES supplemental funds are designed to address the short-term and long-term impacts of COVID-19. To that end, CSBG Agencies shall develop and submit a CSBG CARES Supplemental Fund Local Plan. These local plans are a federal requirement of CSBG CARES funding and must describe how each CSBG Agency’s service area has been impacted by COVID-19.

Services may be delivered by the CSBG Agency or subcontracted to local providers. Services provided under the CSBG CARES supplemental funds are required to be tracked and reported separately from other CSBG funds. CSBG Agencies who work with subcontractors must ensure separate contracts/agreements are established, and policies established to meet the requirement for separate tracking and reporting of services, outcomes, and participants. CSD continues to work with the Office of Community Services (OCS) to clarify reporting requirements. Further guidance will be issued as more information becomes available.

Services provided through CSBG CARES supplemental funds must support emergency responses that are consistent with statutorily allowable activities focused on mitigating the impact of COVID-19. Agencies must demonstrate that their expenditures support the short- or long-term impacts of COVID -19 for low-income individuals and households within their communities and retain appropriate documentation to substantiate reported expense claims and outcomes. CSBG Agencies are also responsible for ensuring their subcontractors retain required documentation.

When considering potential services, use the following questions as a guide:

1. Is the service cost-effective?
2. Is the service in alignment with the CARES Act?
3. Is the program or service justified by reliable data?
4. Would the service be deemed reasonable by a local constituent?
5. Will the services provide direct or indirect benefits to low-income Californians in the service area?
6. Does the service align with your agency's Local Plan for CARES Act CSBG Supplemental Funding?
7. Can your agency tie the service, purchase, or contract to a COVID-19 related impact, per the CARES Act?
8. Can your agency track, report, and verify the CSBG CARES outcomes from other non-CSBG CARES funded outcomes?

The table below identifies outcome categories (domains), potential services, guidance, and best practices that CSBG Agencies may wish to consider. The list of potential services is drawn from the CSBG Annual Report and represents the services that will most likely be provided to clients. The lists below are not to be viewed as a mandated, exclusive list of services to be provided under the CARES contract. As with the annual CSBG contract, all services must be based upon the identified needs of each CSBG Agency's service area and must align with each agency's Local Plan for CARES Act CSBG Supplemental Funding.

Domain	Potential Services	Guidance	Best Practices
Housing	<ul style="list-style-type: none"> • Short term housing rentals • Rental payments • Mortgage payments • Hotel vouchers • Housing placements 	<p>Agency has a housing services policy in place that includes items such as:</p> <ul style="list-style-type: none"> • Payments made directly to landlords after verification. • An established benefit amount on rent/housing allowances such as an annual allowance or set number of months cap. • Set limits on arrearage conditions. • Established benefit limits on hotel vouchers. 	<ul style="list-style-type: none"> • Implement a landlord verification policy. • Defining what constitutes a household. • Require landlords sign statements to not evict for a set time. • Establish benefit limits to ensure participants are treated fairly. • Develop formulas to determine housing benefits by area median income or some other factor that is appropriate for the service area.

Domain	Potential Services	Guidance	Best Practices
Utilities	Utility payments including electrical, water, sewer, and garbage	<p>Agency has a Utility Assistance policy in place that includes items such as:</p> <ul style="list-style-type: none"> • Water bill assistance or Electrical services only. • Low Income Home Energy Assistance Program (LIHEAP) referral is the recommended first option for requests for home energy assistance. • Establishment of a benefit structure based upon the household's situation. For instance, if a client's bill is current, they receive a "standard" benefit. If the bill is past due and/or in shut off mode, a higher benefit level is provided. • Payments made directly to utility companies in the name of the client. 	<ul style="list-style-type: none"> • Agencies establish relationships and Memorandums of Understanding or Agreements with local utility companies to expedite the processing of payments and potential delaying of disconnect orders. • Agencies establish benefits based upon household size, i.e. benefit amount per child and benefit amount per adult.
Health	<ul style="list-style-type: none"> • Health care screening • Mental health counselling • Health screenings and measures for staff such as temperature checks and use of Personal Protective Equipment (PPE) 	<ul style="list-style-type: none"> • Follow all applicable Centers for Disease Control and Prevention guidelines, County Health Officer/Department of Public Health departmental ordinances, and declarations. • Follow federal, state, and local mandates and guidance for providing health screenings for staff and clients. 	<ul style="list-style-type: none"> • Temperature screenings for staff and clients • Purchase of PPE • COVID-19 testing available for staff and clients • Development of Agency policies • Post/provide up-to-date information as to where residents can be tested without cost.

Domain	Potential Services	Guidance	Best Practices
Employment	<ul style="list-style-type: none"> • Pre-employment physicals and background checks • Employment counseling • Job placement • Distance Vocational Training • Distance employment readiness training • Employment supplies (e.g., PPE) 	<ul style="list-style-type: none"> • Establishment of agency policies to connect low-income clients to supportive services including access to telework supplies/equipment. • Agencies establish benefit levels to assist low-income clients that are employed and in need of PPE where access to PPE is limited. 	<ul style="list-style-type: none"> • Implement short-term and long-term case management services that include supportive services. • Target job development activities toward opportunities that aim to mitigate the impact of the emergency (e.g., temporary janitorial assignments, area clean-up activities, etc.)
Food Assistance	<ul style="list-style-type: none"> • Food distribution • Food delivery service for the elderly and/or individuals with disabilities • Gift Cards 	<ul style="list-style-type: none"> • Establishment of agency policies to include gift card/voucher policies that define frequency, benefits, etc. • Agencies set a maximum dollar limit on gift cards. • Include policies that clearly address allowable purchases. • Require clients to sign a receipt that shows the amount and type of card, voucher, or certificate received, and retain documentation in the client file. • Food bank referral is the first level of assistance, when applicable. • Establish policy for the delivery of food if not included in established food distribution policy. 	<ul style="list-style-type: none"> • Agencies establish benefits based upon household size, i.e., benefit amounts per child and benefit amounts per adult. • Agencies establish relationships/agreements with grocery stores, gas stations, and other general merchandise retailers in the service area.

Domain	Potential Services	Guidance	Best Practices
Education	<ul style="list-style-type: none"> • Essential worker childcare support • School supplies (e.g., distance learning supplies) • Tutoring/mentoring • Distance summer education programs • Distance preschool/school/college readiness programs 	<ul style="list-style-type: none"> • Activate local partnerships with school districts, develop Memorandums of Understanding or Agreements to assist student learning. Develop policies to support parents and students. • Establish policies to provide school supplies to support distance learning for clients. 	<ul style="list-style-type: none"> • Refer low-income households to low- or no-cost internet services. • Agencies establish policies (dollar values/educational benefits, etc.) for purchase and distribution of supplies that will be given directly to students to support distance learning.
Supplies and Equipment	<ul style="list-style-type: none"> • Hygiene boxes • PPE • Household cleaning supplies • Supply delivery service for the elderly and/or individuals with disabilities 	<ul style="list-style-type: none"> • Establishment of agency policies in the event of an emergency that include limits on quantities and frequency of distributions. • Establishment of agency transportation policies that address the potential for additional/modified services offered in response to COVID-19. 	<ul style="list-style-type: none"> • Agencies develop an “emergency hygiene kit” to distribute to households.
Emergency Services	<ul style="list-style-type: none"> • Assistance accessing the Temporary Assistance for Needy Families (TANF) Program, Supplemental Nutrition Assistance Program (SNAP), and other governmental programs • Transportation subsidy • Gift cards 	<ul style="list-style-type: none"> • Establishment of agency transportation policies to include dollar values, benefits, etc. <p>Gift Cards: Establishment of agency policies to include gift card/voucher thresholds on frequency and benefits, such as:</p> <ul style="list-style-type: none"> • Agencies set a maximum dollar limit on gift cards. • Distribution protocols. 	<ul style="list-style-type: none"> • Provision of information to clients on how to connect and access federal, state, and local benefits targeted to those who have suffered loss of wages or who are now eligible for services due to the recent pandemic. Provide referrals to state, county, and local resources and service providers. • Agencies establish benefits based upon household size, i.e., benefit amounts per child and benefit amounts per adult.

Domain	Potential Services	Guidance	Best Practices
			<ul style="list-style-type: none"> Assistance accessing other benefits such as Unemployment Assistance, Pandemic Unemployment Assistance, and other governmental programs.
Other	Micro loans	<p>Agencies establish Micro Loan policies that address lending guidelines, eligibility determination, loan limits, payback policies, frequency of use, etc. Policies must also include guidelines for:</p> <ul style="list-style-type: none"> Establishment of purpose of Micro Loan program. Loan repayment terms that extend beyond the term of the CARES Contract. Policies for what activities qualify for Micro Loans, loan amounts, repayment, terms and conditions, penalties, etc. Redirection of repaid funds towards program use. Rules to account for those funds that cross over annual CSBG and CSBG CARES Act contractual periods. Segregating funds by source/fiscal year. 	<ul style="list-style-type: none"> Establish Micro Loan repayment terms that do not extend beyond the term of the Contract. Use of formal applications, agreements, and loan documentation. Accompany loans with financial literacy classes that include credit counseling and financial planning Establish network/relationships with local Chamber of Commerce to assist new entrepreneurs with business plans, etc. <p>For more information on Micro Loans visit: https://communityactionpartnership.com/wp-content/uploads/2018/06/micro-loans.pdf</p>

Unallowable Services

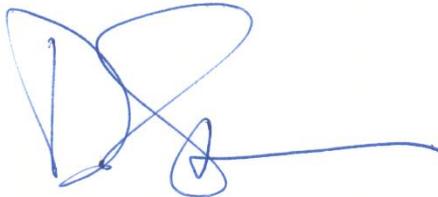
Per 42 U.S.C. § 9918 (Limitations on use of funds) and CSBG Information Memorandum - Immediate Guidance on COVID-19 Response: CSBG-IM-2020-157, as the recipient of federal CSBG funds, the Contractor is responsible for substantiating that all costs claimed are allowable and allocable under all applicable federal and state laws.

CSBG CARES Supplemental Funds may not be used for the:

- Purchase or permanent improvement of land;
 - Purchase of any building or facility;
 - Construction of any building or facility; or
 - Permanent improvement of any building or facility (other than low-cost residential weatherization or other energy-related home repairs).
- Note: CSBG CARES Supplemental Funds may be used to make necessary improvements to agency workspaces to protect employees and clients to reduce the spread of COVID 19.

For questions and/or clarification regarding this guidance and other project activities, please contact CSD's Field Operations Unit at FieldOperationsCommunityServices@csd.ca.gov.

Sincerely,



DAVID SCRIBNER
Acting Director
Department of Community Services and Development



Alameda County-Oakland Community Action Partnership
2020 - 2022 Programs & Services
Helping People... Changing Lives

Job Training & Employment Placement

Center for Media Change, Inc. Db a Hack the Hood
Federal Tax ID: 68-0632366
(510) 220-7573
www.hackthehood.org

Chabot-Las Positas Community College District
Federal Tax ID: 94-1670563
(925) 560-9431
www.trivalleyonestop.org

Civicorps
Federal Tax ID: 94-2941068
(510) 992-7800
www.cvcorps.org

Downtown Streets, Inc.
Federal Tax ID: 20-5242330
(650) 690-5551
www.streetssteam.org

Lao Family Community Development, Inc. Federal Tax ID: 943115164
(510) 533-8850
www.lfcd.org

New Door Ventures
Federal Tax ID: 94-2780274
(415) 857-9403
www.newdoor.org

Renaissance Entrepreneurship Center
Federal Tax ID: 94-2793122
(415) 541-8589
www.rencenter.org

Rubicon Programs, Inc.
Federal Tax ID: 94-2301550
(510) 670-5700
www.rubiconprograms.org

SAVE Center for Community Change & Empowerment
Federal Tax ID: 46-4192181
(510) 208-4565
www.save-oakland.com

Thriving Youth Careers in Oakland and Alameda County's Tech Sector *Thriving Youth Careers in Oakland and Alameda County's Tech Sector* provides low- income youth in Oakland and throughout Alameda County ages 16-25 with technology and professional training, coaching, and support necessary to access higher education and highly paid technology-related jobs.

Back-to-Work Tri-Valley *Back-to-Work Tri-Valley* connects employers with qualified, skilled talent and job seekers with employment and career development opportunities to achieve economic prosperity.

Professional Pathway *Civicorps' Professional Pathway* lifts families out of a life of poverty by providing an employment-focused program that includes paid job training, complete with a high- school diploma program, and trauma-informed wraparound services for low-income Oakland young adults age 18-26.

Downtown Streets Team *Downtown Streets Team* empowers unhoused low-income men and women in Alameda County to rebuild their lives. Team Members participate in volunteer work-experience projects, receive a basic needs stipend, job success and life skills support, and a 'hand- up' to achieve goals through case management and employment services.

Pathway to Employment and Education (P2E2) Lao Family P2E2 program assists diverse refugee, immigrant, limited English, and low- income U.S. born community members in achieving long-term financial and social self- sufficiency. P2E2 participants are empowered to establish goals, believe in themselves, and become active, contributing members of society.

New Door Youth Employment Program *New Door Youth Employment Program* gives youth age 16-24 a way to get on track and achieve success. New Door uses innovative and evidence- based development strategies in a 14-week paid internship at one of their social enterprises or at an ally partner site.

Creating Economic Mobility through Entrepreneurship Renaissance Entrepreneurship Center's mission is to empower and increase the entrepreneurial capacities of socially and economically diverse women and men, and thereby strengthen our communities through the creation of sustainable new businesses, new jobs, and the promotion of financial self-sufficiency.

Eden Area America's Job Center of California Rubicon's Eden Area America's Job Center of California provides low-income Alameda County residents experiencing significant barriers to employment an array of workforce development and education services. The AJCC supports job seekers access to employment in industries that drive regional employment in Alameda County.

C.A.P Community Ambassador Program C.A.P. empowers unemployed homeless adults by providing services and resources to prepare for employment. SAVE partners with residents and local businesses to create work opportunities for participants



Alameda County-Oakland Community Action Partnership
2020 - 2022 Programs & Services
Helping People... Changing Lives

Housing & Community Development

Covenant House California

Federal Tax ID: 13-3391210
(510) 379-1010

www.covenanthousecalifornia.org

Fremont Family Resource Center Corporation (FRC)

Federal Tax ID: 94-3333831
(510) 574-2222

www.fremont.gov/228/Family-Resource-Center

Operation Dignity, Inc.

Federal Tax ID: 94-3176007
(510) 287-8465

www.operationdignity.org

The Alliance for Community Wellness

dba La Familia – FESCO

Federal Tax ID: 94-2297155
(510) 881-5921

www.lafamiliacounseling.org

St. Mary's Center

Federal Tax ID: 68-0172229
(510) 923-9600

www.stmaryscenter.org

Emergency Shelter & Supportive Services for Young Adults Experiencing Homelessness

Covenant House California (CHC) is a non-profit youth homeless shelter that provides sanctuary and support for homeless and trafficked youth, ages 18-24.

Family Support Services for the Homeless

The Fremont FRC is a welcoming place where families and individuals are nurtured, encouraged, and provided quality services to build on their own strengths to help themselves and others. The Family Support Services for the Homeless provide housing for unemployed families and individuals.

Housing for Oakland's Homeless Veterans

Operation Dignity provides shelter, transitional housing, and supportive services to help veterans and their families escape the crisis of homelessness and regain stability. Veterans receive one-on-one case management to help them create a self-sufficiency plan and secure permanent housing.

Homeless Family Services

FESCO provides transitional housing and emergency shelter to low-income homeless families in Alameda County. Participants receive wraparound services including housing assistance, case management, life skills/parenting classes, employment training and job search assistance, mental health assessments, children's activities, and linkages to benefits and mainstream resources.

Senior Homeless Services

St. Mary's Center's *Senior Homeless Services* provide critical basic needs to low-income Oakland residents age 55+ including winter shelter, health assessments, psychiatric care, an outpatient addiction recovery program, a daily meal, social stimulation, and permanent supportive housing.

Civic Engagement, Advocacy, and Capacity Building

Alameda County Community Food Bank

Federal Tax ID: 94-2960297
(510) 635-FOOD (3663)

www.accfb.org

Eden I & R

Federal Tax ID: 94-2339050

2-1-1

www.edenir.org

Housing and Economic Rights Advocates (HERA)

Federal Tax ID: 20-2573758
(510) 271-8443

www.heraca.org

Food Security Initiative

Alameda County Community Food Bank has passionately pursued a hunger-free community for over 30 years. The *Food Security Initiative* strives to increase food security for Alameda County's low-income families.

2-1-1 Phone Services

Eden I&R's 2-1-1 Service provides telephone services and referrals for social services, housing, and EITC tax referrals to low-income Alameda County residents.

Bank On Oakland (BOO) Financial Empowerment

HERA promotes financial empowerment for low-income individuals.