



Alameda County - Oakland Community Action Partnership

Administering Board Teleconference

January 11, 2021 | 5:30 PM - 7:30 PM

COMMUNITY PARTICIPATION GUIDE

TO OBSERVE

- To view the meeting by Zoom video conference, click on this link: <https://zoom.us/j/98067674783> at the noticed meeting time.
- To listen to the meeting by phone, dial +1 669 900 9128 at noticed meeting time.
- When prompted, enter Webinar ID: 980 6767 4783
- Listening outside of California? Find a full list of Zoom dial-in numbers at: <https://zoom.us/zoomconference>

TO COMMENT

- To comment by Zoom video conference, you will be prompted to use the "Raise Your Hand" button to request to speak. When it is your turn to speak, you will be unmuted to make public comments.
<https://support.zoom.us/hc/en-us/articles/205566129-Raise-Hand-In-Webinar>
- To comment by phone, you will be prompted to "Raise Your Hand" by pressing "*9" to request to speak. When it is your turn to speak, you will be unmuted to make public comments.

ADDITIONAL INSTURCTIONS

- Instructions on how to join a meeting by video conference is available at: <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting#>
- Instructions on how to join a meeting by phone is available at: <https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone>



Alameda County - Oakland Community Action Partnership

Administering Board Teleconference

January 11, 2021 | 5:30 PM - 7:30 PM

BOARD MEMBER "PANELIST" PARTICIPATION GUIDE

RECOMMENDED METHOD

- Customize your profile with your City approved graphic.
- Join the teleconference as a Panelist by clicking on the Zoom invite link.
- Sign on to webinar 15 minutes early to ensure your speakers and mic work. A technical roll call will be performed.
- Do not share your link with other Panelists or members of the community.
- The Zoom link on the Agenda, Community Participation Guide and AC-OCAP website is for Attendees only.
- Panelists must raise hand and be recognized by the Chair. Staff will unmute Panelist to speak. If a Panelist muted their mic, they need to accept the unmute prompt before they are unmuted.

<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-in-a-webinar>

ALTERNATIVE METHOD

- Join by telephone, dial **+1 669 900 9128**, enter **WEBINAR ID: 980 6767 4783** when prompted. You will enter the Teleconference as an Attendee. Expect to be on hold as staff completes technical roll call.
- When staff permits you to speak, you will receive a notification. Follow the prompts provided to unmute yourself.
- *6 toggle mute/unmute
- *9 to raise hand



Alameda County – Oakland Community Action Partnership (AC-OCAP)

Visit us on the web at AC-OCAP.com or contact us by email at AC-OCAP@oaklandnet.com

Vision Statement: To End Poverty Within the City of Oakland and Throughout Alameda County

Our Promise: Community Action changes people’s lives, embodies the spirit of hope, improves communities, and makes Oakland and Alameda County a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

Administering Board Teleconference

Monday, January 11, 2021 5:30 p.m.

Zoom Community Participation Link: <https://zoom.us/j/98067674783>

Board Membership: Gladys Green (Chair), Monique Rivera (Vice Chair), Andrea Ford (Treasurer), Sandra Johnson (Secretary), Mitchell Margolis, David Walker, Alicia Rossetti, Samantha Columbus, Njeri McGee-Tyner, Mayor Libby Schaaf (Lisa Ruhland), Councilmember Carroll Fife, Councilmember Noel Gallo (Emilia Ordaz-Salto), Councilmember Treva Reid, Supervisor Wilma Chan (Sarah Oddie), Supervisor Nate Miley (Angelica Gums), and Sean Callum

Staff: Estelle Clemons, Dwight Williams, Vanessa Floyd-Rodriguez, and Melissa Francisco

AGENDA

- A. 5:30 p.m. **Call to Order/ Recite AC-OCAP Promise**

- B. 5:35 p.m. **Roll Call/Determination of Quorum/Approval of Agenda**
ACTION ITEM:

- C. 5:40 p.m. **Approval of Draft December 14, 2020 Administering Board Minutes – Attachment C1**
ACTION ITEM:

- D. 5:45 p.m. **Open Forum**

- E. 5:50 p.m. **Presentation: Honorable Mayor of Oakland Libby Schaaf**

- F. 6:20 p.m. **Community Action Partnership Updates (E. Clemons)**
 - 1. **Board Update**
 - A. Board Vacancies -- Oakland District 1 and Alameda County Community Representative
 - B. Oakland District 3 and 7 Elected Officials
 - C. District 5 Elected Official Appointee Designation Letter – **Attachment F1C**
 - D. 2020 Board Attendance Log – **Attachment F1D**
 - E. 2021 Board Roster – **Attachment F1E**
 - F. 2021 Meeting Schedule – **Attachment F1F**
 - G. Board Emergency Contact Form/CAP Reimbursement Form – **Attachment F1G**
 - H. Management & Leadership Training Conference – February 3-5, 2021 – **Attachment F1H**

 - 2. **2021 Programming**
 - A. CSBG/CARES Grantee and Program Update
 - B. 2019 Annual Outcomes Report - **Attachment F2B**
 - C. CSD State Desk Audit - **Attachment F2C**
 - D. 2021 EITC Campaign
 - E. AC-OCAP Strategic Plan – **Attachment F2E**

ACTION ITEM:

- G. 6:55 p.m. Future/Proposed Agenda Items** (see chart below)
- February - CDBG CARES Update (Gregory Garrett)
 - March - Trauma Informed Systems (Stephanie Montgomery)
 - Proposed - Alameda County Board of Supervisors, Equity Update (Darlene Flynn), Chamber of Commerce (Barbara Leslie)

- H. 7:00 p.m. Committee Report(s) Announcements:**
 Oakland Rotary
 United Seniors of Oakland and Alameda County
 Alameda County Social Services/All In/Board of Supervisors
 City of Oakland
 Others

- I. 7:15 p.m. Attachments**
- C1** Draft December 14, 2020 Administering Board Minutes
 - F1C** District 5 Elected Official Appointee Designation Letter
 - F1D** 2020 Board Attendance Log
 - F1E** 2021 Board Roster
 - F1F** 2021 Meeting Schedule
 - F1G** Board Emergency Contact/CAP Reimbursement Forms
 - F1H** Virtual Board Member Travel Request Form
 - F2B** 2019 Annual Outcomes Report
 - F2C** CSD State Desk Audit
 - F2E** AC-OCAP 2020-2025 Strategic Plan

- J. 7:20 p.m. Open Forum**

- K. 7:30 p.m. Adjournment**
Next Teleconference: February 8, 2021
ACTION ITEM:

FUTURE AGENDA ITEMS:

HEALTH	HOUSING
Trauma Informed Care*	Tri-Valley Housing
La Clinica De La Raza	Community Housing – Path/Everyone Home
Alameda County Building Blocks Collaborative*	East Bay Housing Organization *
FINANCIAL EMPOWERMENT	Spectrum – LIHEAP/Weatherization
Cal Reinvestment	Oakland Housing Authority *
Earned Income Tax Credit/UWBA*	Alameda-County Housing Authority *
YOUTH	City of Oakland Housing Road Map *
Oakland Fund Children Youth (OFCY) *	Alameda County Housing Community Development
Oakland Youth Commission *	Alameda Housing Resource Center
REACH Ashland/Cherryland Youth Center *	EDUCATION
Early Care & Education Planning Council *	Promise Neighborhoods – Cal State East Bay *
Head Start/Early Head Start	EMPLOYMENT
AC Child Care *	Alameda County WIB *
Los Padres Unidos *	East Bay Sustainable Alliance
PUBLIC SAFETY	Oakland WIB *
Citywide Public Safety Plan –	Minimum Wage/Life-Up Oakland/\$15 hr
Cease Fire/Street Outreach *	Local Union
Oakland Unite *	West Oakland Job Resource Center Ella Baker Center
Seven Step (Re-Entry Population) *	BOARD DEVELOPMENT
AnnieCannons Inc *	Jim Masters – CAP History/Board Training *
SOCIAL JUSTICE	Jim Masters – Structure of the American Economy
East Oakland Collective *	Public Ethics Presentation *
Oakland Community Organization (OCO)	Strategic Planning
Urban Habitat *	FOOD SECURITY
FAMILIES	Alameda County Community Food Bank *
Social Services – TANF, GA *	TRANSPORTATION
All-In *	Alameda County Transportation Commission
Alameda County Hope Collaborative	COMMUNITY DEVELOPMENT
Rise Up*	CDBG*/CARES Act
Mayor’s Commission on Aging *	Census 2020 Complete Count*

(* = PRESENTED)



Alameda County – Oakland Community Action Partnership (AC-OCAP)

Administering Board Teleconference

Monday, December 14, 2020

Granicus Link: https://oakland.granicus.com/MediaPlayer.php?clip_id=3962

Board Members Present: Gladys Green (Chair), Monique Rivera (Vice Chair), Andrea Ford (Treasurer), Sandra Johnson (Secretary), Mayor Libby Schaaf (Lisa Ruhland), Supervisor Nate Miley (Angelica Gums), Supervisor Wilma Chan (Sarah Oddie), Councilmember Lynette McElhaney (Brigitte Cook), Councilmember Larry Reid (Robert Cox), Councilmember Noel Gallo, Sean Callum, Mitchell Margolis, and Alicia Rossetti

Board Member Excused: Samantha Columbus

Board Members Absent: David Walker and Njeri McGee-Tyner

Staff: Estelle Clemons, Dwight Williams, Don Raulston, Vanessa Floyd-Rodriguez, and Melissa Francisco

Guests: Benjamin Mulholland (City of Oakland, KTOP), Emilia Ordaz-Salto (Oakland City Council), Alina Kwak (Fremont Family Resource Center Corporation), Assata Olugbaba (Community Member), and other three unidentified participants

A. Call to Order/Recite AC-OCAP Promise

G. Green called the December 14, 2020 Administering Board Teleconference to order at 5:39 p.m. The AC-OCAP Promise was recited.

B. Roll Call/Determination of Quorum/Approval of Agenda

Roll call was performed by E. Clemons. A quorum was established.

MOTION: To approve the December 14, 2020 Administering Board Agenda.

M/S/Carried: S. Johnson / M. Rivera/ Motion Carried.

C. Approval of Draft November 9, 2020 Administering Board Minutes – Attachment C1

MOTION: To approve the Draft November 9, 2020 Administering Board Minutes.

M/S/Carried: M. Rivera / S. Callum / Motion Carried.

D. Open Forum

Community Member A. Olugbaba commented on the mission of National Community Action Partnership.

E. Pandemic Report: Alison DeJung, Eden Information & Referral (I&R) /2-1-1

Alison DeJung, Executive Director of Eden I&R was introduced by E. Clemons and welcomed by the AC-OCAP Administering Board. Eden I&R is a City of Oakland partner that provides information and referral and is also an AC-OCAP financial empowerment partner for banking and the earned income tax credit. A. DeJung displayed a PowerPoint Presentation on the teleconference screen. The Board was given a brief history of Eden I&R, that included mission and vision statements. DeJung reported on fiscal year 19/20, where 211 managed 71, 974 total contacts and issued 81,143 referrals. DeJung highlighted 211's accessibility for day-to-day challenges as well as during times of disaster. The COVID-19 Pandemic, a disaster that emerged in spring of 2020, resulted in increased calls, with emergency shelter, rental assistance, and COVID-19 related health concerns at the top of callers' needs. A. DeJung concluded her report with a question-and-answer session.

F. Community Action Partnership Updates (E. Clemons)

1. Board Update

E. Clemons presented Oakland District 3 Brigitte Cook and Honorable Councilmember Lynette McElhaney "Anti-Poverty Champion" service awards. Board Members and staff thanked B. Cook and Councilmember McElhaney for their years of service and commitment to the AC-OCAP Administering Board and wished them well as they transition from City Council. There will be two newly elected councilmembers joining the board for District 3 and 7.

A. Board Vacancies

Two administering board vacancies remain: Oakland CDBG District 1 and Alameda County Community Representative. Recruitment activities to fill the two Low Income Sector vacancies are subject to quarterly progress reports as defined in the desk audit from the California Department of Community Services and Development. Recruitment activities include: (1) Board Recruitment Announcement

posted on the following webpages: AC-OCAP, Alameda Board of Supervisors' District, and City of Oakland: Granicus (2) Board Recruitment Announcement published in the Human Services Department Newsletter email campaign directed to 4,186 community partner contacts, (3) Volunteer Opportunities posted on the volunteerism platform, Volunteer Match, and (4) word of mouth/networking by board members and staff.

B. District 5 Elected Official Appointee Designation Request – Attachment F1B

Councilmember N. Gallo appointed Emilia Ordaz-Salto to be his alternate, to replace Rosa Velazquez.

C. 2020 National Community Action Foundation (NCAF) Annual Conference, Virtual, “2020 hindsight” Report Out

The virtual convention began October 29, 2020 with a welcome from David Bradley and content focused on the 2020 presidential election. On November 5-6, 2020, the Post-Election Session explored reactions to the election. The General Session, November 17-18, 2020 concentrated on the conversations the Community Action Network should have and included the Keynote speaker, CNN's Bakari Sellers. The convention ended on November 19, 2020 with a day of engagement within the Community Action Network, dubbed a “Virtual Fly-In”. All AC-OCAP Board Members and staff have access to the Unlimited Session Package and can retrieve content via the [Attendee Hub](#) through mid-February.

2021 National Community Action Partnership (NCAP) Management & Leadership Training Conference (MLTC21) - Advancing Equity, Building Resilience, Sustaining Hope - February 3-5, 2021

The virtual training conference is tailored for emerging and existing leaders at Community Action Agencies. The conference will include a keynote presentation by the best-selling “Stamped From the Beginning” author Dr. Ibram X Kendi.

ACTION ITEM: Staff M. Francisco to email MLTC21 information to Board Members.

2. 2021 Draft Community Services Block Grant (CSBG) Budget – Attachment F21

AC-OCAP Administering Board Treasurer Andrea Ford received the 2021 Draft CSBG Budget by email on December 7, 2020. On the Teleconference Screen, Attachment F21 2021 Draft CSBG Budget was displayed. The completion of CSBG Budget for 2021 is postponed due to COVID-19. E. Clemons noted that the draft budget for 2021 remained the same as 2020 at \$1,396,580, however it does not include the additional 2021 Discretionary Grant.. CSBG is a flat grant that does not cover the cost-of-living adjustments (COLA) and administrative cost are capped at 12%. The grantees' allocations are subject to a \$3,000 reduction to \$40,000 to balance the budget and cover part of the salary for the Earned Income Tax Credit (EITC) Coordinator due to the end of the CalEITC grant. In 2021, there may be a possible reprogramming of budget lines 10.32 Consumable Supplies, 20.32 Travel In State, and 20.5 Out of State Travel as a result of the COVID-19 Pandemic and if the current Shelter In Place orders continue.

MOTION: To accept the 2021 Draft CSBG Budget.

M/S/Carried: L. Ruhland/ R. Cox / Motion Carried.

3. 2020 Programming

A. 2020-2021 Earned Income Tax Credit (EITC) Update

Governor Gavin Newsom signed AB 1876 on September 18, 2020, expanding access to the California Earned Income Tax Credit (CalEITC) for income-eligible Individual Taxpayer Identification Number (ITIN). The historic expansion of CalEITC is expected to support 255,000 ITIN filers per the State Franchise Tax Board. Many more individuals and families are going to be eligible for EITC this year due to the economic fallout of COVID-19. Staff is working with United Way Bay Area and First 5 to create and distribute mailers, an “old-school” approach to reaching out to EITC, CalEITC, and YCTC qualified individuals and families. Board Members were asked to promote Earn It! Keep It! Save It! EITC program by referring individuals to FREE tax preparation, call 211 or the www.earnitkeepitsaveit.org website.

B. 2020-2022 CSBG/CARES Grantee and Program Update

Following the execution of the CARES contracts, staff will provide regular updates on the distribution of funds. In collaboration with Family Independence Initiative (FII), AC-OCAP grantees will have access to an administrative platform that enables low-income clients to obtain cash assistance for COVID-19 relief. The Guaranteed Income Pilots of Mayor Schaaf dovetails AC-OCAP's CARES 3R's Relief, Recover and Rebuild efforts, more details to come.

AC-OCAP Grantee, Soldiers Against Violence Everywhere (SAVE) Center for Community Change and Empowerment did not spend any money in 2020 due to the COVID-19 late start, organizational transition, and the programming challenges. A letter will be mailed for the agency to correct and cure deficiencies, per the terms of their signed contract, or the contract will be terminated for non-compliance.

C. AC-OCAP Strategic Plan Update – Attachment F3C

An updated version of the Strategic Plan Draft Report was shared on the Teleconference Screen.

ACTION ITEM: Staff M. Francisco to email updated version of the Strategic Plan for Board Member comments.

MOTION: To accept E. Clemons Community Action Partnership Updates.

M/S/Carried: A. Ford/ S. Johnson/ Motion Carried.

G. AC-OCAP Board Officer Elections/Voting – Attachment G1

Attachment G1 Board Officer Election Policies and Procedures was shared on the Teleconference Screen and read aloud by E. Clemons. Nominations were accepted for Chairperson, Vice-Chairperson, Secretary and Treasurer; and all positions were unopposed.

Chairperson

G. Green was elected by acclimation.

Vice-Chairperson

M. Rivera was elected by acclimation.

Secretary

S. Johnson was elected by acclimation.

Treasurer

A. Ford was elected by acclimation.

MOTION: A motion was made to accept the results of the December 14, 2020 AC-OCAP Board Officers Election by acclimation.

M/S/Carried: M. Rivera / A. Gums. Motion Carried.

H. Future/Proposed Agenda Items

- January - Mayor Libby Schaaf, City of Oakland
- February - Alameda County Board of Supervisors or CDBG CARES Update (Gregory Garrett), Trauma Informed Systems (Stephanie Montgomery), Equity Update (Darlene Flynn), Chamber of Commerce (Barbara Leslie)

FUTURE AGENDA ITEMS:

HEALTH	HOUSING
Trauma Informed Care*	Tri-Valley Housing
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Alameda County Building Blocks Collaborative*	East Bay Housing Organization *
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Earned Income Tax Credit/UWBA*	Alameda-County Housing Authority *
YOUTH	City of Oakland Housing Road Map *
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Oakland Youth Commission *	Alameda Housing Resource Center
REACH Ashland/Cherryland Youth Center *	EDUCATION
Early Care & Education Planning Council *	Promise Neighborhoods – Cal State East Bay *
Head Start/Early Head Start	EMPLOYMENT
AC Child Care *	Alameda County WIB *
Los Padres Unidos *	East Bay Sustainable Alliance
PUBLIC SAFETY	Oakland WIB *
Citywide Public Safety Plan –	Minimum Wage/Life-Up Oakland/\$15 hr
Cease Fire/Street Outreach *	Local Union
Oakland Unite *	West Oakland Job Resource Center Ella Baker Center
Seven Step (Re-Entry Population) *	BOARD DEVELOPMENT
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Alameda County Hope Collaborative	COMMUNITY DEVELOPMENT
Rise Up*	CDBG*/CARES Act
Mayor’s Commission on Aging *	Census 2020 Complete Count*

(* = PRESENTED)

I. Committee Report(s) – None.

J. Announcements

Oakland Rotary – None.

United Seniors of Oakland and Alameda County – None.

Alameda County/Social Services/All IN – A. Ford reporting for Alameda County Social Services announced the 2020-2021 Volunteer Income Tax Assistance (VITA)/EITC No-Cost Tax Preparation Program will be open February 1, 2021 – April 15, 2021. There will be three VITA sites, locations to be announced later.

S. Oddie discussed the CARES Act Relief funds to provide emergency rental assistance for households in the unincorporated portions of Alameda County impacted by the COVID-19 Pandemic are still available through December 30, 2020. To apply, contact Centro Legal de la Raza, <https://www.centrolegal.org/rental-assistance/>.

City of Oakland – L. Ruhland requested donations for Khadafy Foundation For Non-Violence “My Baby Matters Too” Party.

City of Oakland Financial Assistance Flyer for Eligible Unemployed Oaklanders shared on the Teleconference Screen.

Oakland ReCAST Youth to Youth Grant Application Flyer shared on the Teleconference Screen.

Board Members/Others – M. Margolis shared **Attachment J1**, the Financial Navigators Program Flyer.

M. Rivera reported on Kaisers’ COVID-19 vaccination plans, with the first round of inoculations going to frontline workers, including Primary Care Practitioners. M. Rivera also discussed Kaiser Permanente’s workplace community giving campaign, with local non-profit organizations receiving employer matched donations.

ACTION ITEM: Staff M. Francisco to email announcement flyers/information to Board Members.

K. Attachments

- C1** Draft November 9, 2020 Administering Board Minutes
- F1B** District 5 Elected Official Appointee Designation Request
- F21** 2021 Draft CSBG Budget
- F3C** AC-OCAP 2020-2025 Strategic Plan Report Draft
- G1** Board Officer Election Policies and Procedures
- J1** Financial Navigators Program Flyer

L. Open Forum – None.

M. Adjournment – Next Teleconference: **January 11, 2021**

MOTION: To adjourn the December 14, 2020 AC-OCAP Administering Board Teleconference at 7:05 p.m.

M/S/Carried: S. Johnson/ A. Ford / Motion Carried.

December 14th, 2020

Estelle Clemons
AC-OCAP Program Director
City of Oakland, HSD
150 Frank H. Ogawa Plaza, Suite 4340 Oakland, CA 94612

Dear Estelle Clemons,

I look forward to working with the Alameda County – Oakland Community Action Partnership (AC-OCAP) to fulfill the vision of ending poverty within the City of Oakland and throughout Alameda County. Therefore, I am pleased to designate Emilia Ordaz Salto as my representative on the AC-OCAP Administering Board. I am also attaching Ms. Ordaz- Salto's resume for your reference.

Sincerely,

Noel Gallo Councilmember, District 5

Board Attendance 2020												
MEETING DATES												
MEMBERS	Board	Total										
	1/13	2/10	3/9	4/13	5/11	6/10	7/8	9/14	10/12	11/9	12/14	10
G. Green	P	P	P	C	P	P	P	P	P	P	P	0
A. Ford	P	P	P	C	P	P	P	P	P	P	P	0
S. Callum	P	E	P	C	P	P	P	P	P	P	P	1
S. Johnson	P	P	P	C	P	P	P	E	P	P	P	1
McElhane (B. Cook)	A	P	P	C	P	P	P	E	P	P	P	2
Schaaf (L. Ruhland)	P	E	P	C	P	P	A	P	P	P	P	2
M. Rivera	P	P	P	C	P	P	P	P	P	P	P	0
Chan (Ting)/(Oddie)	P	P	E	C	P	P	P	P	P	P	P	1
Miley (A. Gums)	E	A	P	C	P	P	P	P	P	P	P	2
D. Walker	N/A	N/A	N/A	C	A	P	A	P	E	P	A	3
Reid (R. Cox)	P	P	P	C	P	P	P	P	A	P	P	1
N. McGee-Tyner	E	P	P	C	P	P	P	P	P	P	A	1
M. Margolis	N/A	N/A	P	C	P	P	P	P	P	P	P	0
A. Rossetti	N/A	N/A	N/A	C	N/A	P	P	P	P	P	P	0
S. Columbus	P	P	E	C	P	P	P	P	P	P	E	2
Gallo (Velazquez)/(Ordaz-Salto)	P	P	E	C	P	A	A	A	A	A	P	6
"The following conditions will govern grounds for the termination of membership on the Administering Board. The Administering Board member accumulates three consecutive unexcused absences from regular meetings or accumulates six absences from such regular meetings in any six-month period." (Excerpt from Bylaws 10-11-11)												
E = Excused												
P = Present												
C = Cancelled												
A = Absent												



Alameda County-Oakland Community Action Partnership 2021 ADMINISTERING BOARD ROSTER

COMMUNITY SECTOR

City of Oakland/Alameda County

Gladys Green (District 7)
(Board Chair)
1187 78th Ave.
Oakland, CA 94621
(510) 638-7583 (Home)
(510) 637-9445 (Cell)

Open (District 1)

Mitchell Margolis (District 2)
1921 6th Ave.
Oakland, CA 94606
(561) 809-5475 (Cell)
Mitchell.Margolis@rescue.org

David Walker (District 3)
2801 Summit Street
Oakland, CA 94609
(864) 431-4297 (Cell)
dWalke3@gmail.com

Alicia Rossetti (District 4)
5181 Task Street
Oakland, CA 94601
(510) 750-0387
alicia.rossetti19@gmail.com

Monique Rivera (District 5)
(Vice Chair)
3212 Bona Street
Oakland, CA 94601
(510) 332-8730
morivera05@yahoo.com

Samantha Columbus (District 6)
5914 Camden Street,
#1 Oakland, CA 94605
(925) 785-2329 (Cell)
samantha.columbus23@gmail.com

Open (Alameda County)

Njeri McGee-Tyner
(Alameda County)
172 Warwick Avenue
San Leandro, CA 94577
(510) 589-1416 (cell)
Nmtyner24@gmail.com

ELECTED SECTOR

City of Oakland/Alameda County

Libby Schaff
City of Oakland Mayor
1 Frank Ogawa Plaza
Alternate: Lisa Ruhland
3617 Wisconsin Street
Oakland, CA 94619
(510) 228-8228 (cell)
lisaruhland@yahoo.com

Carroll Fife (District 3)
Councilmember
1 Frank Ogawa Plaza, 2nd Fl.
(510) 238-7003 (work)
cfife@oaklandca.gov

Noel Gallo (District 5)
Councilmember
1 Frank H. Ogawa Plaza, 2nd Fl.
NGallo@oaklandca.gov
(510) 238-7005 (work)
Alternate: Emilia Ordaz-Salto
EOrdaz-Salto@oaklandca.gov

Treva Reid (District 7)
Councilmember
1 Frank Ogawa Plaza, 2nd Fl.
(510) 238-7007 (work)
treid@oaklandca.gov

Supervisor, Wilma Chan
County Supervisor,
District 3
1221 Oak Street, #536
Oakland, CA 94612
(510) 272-6693 (work)(510)
268-8004 (fax)
Wilma.Chan@acgov.org
Alternate: Sarah Oddie
(510) 272-6693 (cell)
Sarah.Oddie@acgov.org

Supervisor, Nate Miley
County Supervisor, District 4
1221 Oak Street, #536
Oakland, CA 94612
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(510) 465-7628 (fax)
Nate.Miley@acgov.org
Austin Bruckner
(510) 891-5582 (work)
Austin.Bruckner@acgov.org
Alternate: Angelica Gums
2901 Madera Avenue
Oakland, CA 94619
(510) 326-0272 (cell)
Angelica.gums@gmail.com

PRIVATE SECTOR

Andrea Ford (Treasurer)
*Assistant Agency Director Alameda
County Social Services*
24100 Amador St., Suite 630
Hayward, CA 94544
(510) 259-3838 (work)
(510) 697-7410 (cell)
(510) 259-3810 (fax)
aaford@acgov.org

Sandra Johnson (Secretary)
*United Seniors of Oakland &
Alameda*
892 Davis Street, #104
San Leandro, CA 94577
(510) 567-3527 (Home)
(510) 861-6513 (Cell)
sijej@aol.com

Sean Callum
Oakland Rotary Club
One Front Street, 2nd Fl.
San Francisco, CA 94111
(415) 288-7587 (Work)
scallum@firstrepublic.com

There are eighteen (18) Board Seats – 10 members are needed for a quorum.

Staff: Estelle Clemons, Program Director; Dwight Williams, Program Analyst;
Vanessa Floyd-Rodriguez, Program Analyst; Melissa Francisco, Administrative Assistant
P: (510) 238-2362 | Email: AC-OCAP@oaklandca.gov | Website: <http://www.AC-OCAP.com/>

Attachment F1E



COMMUNITY ACTION PARTNERSHIP



Alameda County - Oakland Administering Board 2021 Meeting Schedule

Month	Date	Location
January	Monday, January 11	Oakland City Hall Hearing Room 3
February	Monday, February 08	Oakland City Hall Hearing Room 3
March	Monday, March 08	Oakland City Hall Hearing Room 3
April	Monday, April 12	Oakland City Hall Hearing Room 3
May	Monday, May 10	Oakland City Hall Hearing Room 3
June	Monday, June 08	Oakland City Hall Hearing Room 3
July	Monday, July 12	Oakland City Hall Hearing Room 3
August Recess - No Meeting		
September	Monday, September 13	Oakland City Hall Hearing Room 3
October	Monday, October 11	Oakland City Hall Hearing Room 3
November	Monday, November 08	Oakland City Hall Hearing Room 3
December	Monday, December 13	Oakland City Hall Hearing Room 3

All meetings begin at 5:30 p.m.
(Schedule changes will be communicated as needed.)

Meetings at Oakland City Hall are suspended until further notice.

Executive Order N-25-2: Authorizes public meetings to be held via Teleconference while “social distancing” measures are ordered or recommended by state or local public health officials.



2021 Board Contact Information

Please Print

Community Sector

Public Sector

Private Sector

Name _____

Address _____

City _____ Zip Code _____

Phone No. _____ Cell No. _____

Fax No. _____

E-Mail Address _____

In the event of an **emergency**, please list your emergency contact information.

Name _____

Address _____

City _____ Zip Code _____

Phone No. _____ Cell No. _____

Signature _____ Date _____

Please complete and return this form to AC-OCAP



**City of Oakland
Human Services Department
Alameda County – Oakland Community Action Partnership**

150 Frank H. Ogawa Plaza, Suite 4340, Oakland, CA 94612 Phone: (510) 238-2362

Reimbursement Request
Please print

Date: _____

NAME: _____ Phone Number: _____

ADDRESS: _____ City/Zip Code: _____

I attended the following:

- () AC-OCAP Committee Meeting
- () AC-OCAP Administering Board Meeting
- () Other Explain: _____

On the following date _____

Address of meeting or training _____

Amount Requested: \$ _____

Agenda Attached Yes

Expenses

Mileage: _____ per mile x _____ miles = _____

Parking: \$ _____ (Attach Receipt)

Public Transportation (Receipt Needed for the following) : Bus \$ _____ Bart \$ _____

UBER \$ _____ Lyft \$ _____ Taxi \$ _____

Board member Signature

AC-OCAP Manager



Alameda County – Oakland Community Action Partnership (AC-OCAP)

**BOARD MEMBER
Virtual Travel Request Form**

Name: _____ Request Date: _____

Conference	Preferred Email Address
2021 NCAP-Virtual Management & Leadership Training Conference February 3-5, 2021	
Please submit by January 13, 2021	

Signature: _____
Board Member

Date: _____

Approved: _____
Board Chair

Date: _____

*******FOR STAFF USE ONLY*******

Date Received _____ Received By _____

**Alameda County - Oakland Community Action Partnership (AC-OCAP)
2019 Programs and Services Annual Outcomes**



HOUSING AND COMMUNITY DEVELOPMENT						
Organization	Program	Funded Amount	Services	Annual Goals	Outcomes (as of December 31, 2019)	Population Served
AnewAmerica Community Corporation 360 14 th Street #500 Oakland, CA 94612	Microenterprise Development & Asset Building for Low-Income Entrepreneurs	\$40,000 Oakland \$25,000 Alameda County	Provides targeted microenterprise development and asset building services to low-income Oakland and Alameda County families.	60 (35 Oakland & 25 Alameda County) low income residents projected to be served through targeted microenterprise development and asset building services. 18 (11 Oakland and 7 Alameda County) participants will start or expand a business, creating 15 (9 Oakland and 6 Alameda County) new jobs. Of these, 9 jobs (5 Oakland & 4 Alameda County) will pay a living wage or higher.	20 (15 Oakland & 5 Alameda County) low-income residents enrolled in the program and received targeted microenterprise development and asset building services. 0 (0 Oakland and 0 Alameda County) participants started or expanded a business, and 6 participants found new jobs. Of these, 6 jobs (6 Oakland & 0 Alameda County) paid a living wage or higher. <i>Grantee has had key staff turnover and their partners from 2018 did not respond when their staff reached out to offer AC-OCAP classes.</i>	Oakland: 94601 (9) 94603 (1) 94604 (0) 94606 (2) 94607 (1) 94611 (1) 94621 (1) Alameda County: Central County (1) North County (1) South County (3)
Family Emergency Shelter Coalition (FESCO) 21455 Birch Street #5 Hayward, CA 94541	Homeless Family Services	\$40,000 Alameda County	Provides housing and wraparound services to extremely low-income homeless families in Alameda County.	45 Alameda County low-income homeless families (172 individuals) projected to be housed through FESCO's Banyan House Transitional Housing and Les Marquis House Emergency Shelter programs. 22 families (83 individuals) will exit to more permanent housing. Of these, 15 families will obtain safe and affordable housing and 7 families will obtain safe temporary housing. 28 adults exiting will have earned income.	38 Alameda County low-income homeless families (141 individuals) were housed through FESCO's Banyan House Transitional Housing and Les Marquis House Emergency Shelter programs. 28 families (105 individuals) exited the program and obtained more permanent housing. Of these, 13 families (45 individuals) obtained safe and affordable housing and 15 families (58 individuals) obtained safe temporary housing (including 2 families who transferred from FESCO's emergency shelter to transitional housing program. 15 adults exited the program with earned income.	Alameda County: Central County (136) North County (0) South County (5) East County (0)

**Alameda County - Oakland Community Action Partnership (AC-OCAP)
2019 Programs and Services Annual Outcomes**



HOUSING AND COMMUNITY DEVELOPMENT						
Organization	Program	Funded Amount	Services	Annual Goals	Outcomes (as of December 31, 2019)	Population Served
Satellite Affordable Housing Associates (SAHA) 1835 Alcatraz Avenue Berkeley, CA 94703	Lakeside Senior Apartments: Resident Services Program	\$40,000 Oakland	Provides permanent affordable housing with wraparound services to low-income and formerly homeless Oakland seniors age 55+.	57 Oakland seniors (including 21 with disabilities) age 55+ will maintain independent living by remaining at Lakeside, or leaving with an exit plan to permanent housing. 57 seniors will increase or maintain their income/benefits.	75 of 79 Oakland seniors (including 28 with disabilities) age 55+ maintained independent living by remaining at Lakeside. 70 seniors age 55+ maintained their income/benefits.	Oakland: 94606 (79)
St. Mary's Center 925 Brockhurst Street Oakland, CA 94608	Senior Homeless Program	\$40,000 Oakland	Provides critical basic needs to low income seniors age 55+, including winter shelter, health assessments, psychiatric care, an outpatient addiction recovery program, a daily meal, social stimulation, and permanent supportive housing.	58 Oakland homeless seniors age 55+ projected to receive housing service; 50 seniors will be served in emergency shelter, 4 in transitional housing, and 4 in permanent housing. 62 participants will receive professional individual or group counseling.	114 Oakland homeless seniors age 55+ received housing service; 84 seniors were served in emergency shelter, 30 in transitional housing, and 15 in permanent housing. 114 participants received professional individual or group counseling.	Oakland: 94602 (1) 94609 (0) 94603 (1) 94610 (2) 94604 (0) 94611 (4) 94605 (5) 94612 (9) 94606 (2) 94619 (1) 94607 (2) 94620 (0) 94608 (22) 94621 (8) Unknown (57)
The Spanish Speaking Unity Council of Alameda County, Inc. DBA The Unity Council 1900 Fruitvale Ave, Suite 2A Oakland, CA 94601	The Housing & Financial Connection Program	\$40,000 Oakland \$25,000 Alameda County	Provides housing clinics, case management, and financial coaching to Alameda County low-income residents to strengthen their economic self-sufficiency and housing stability.	60 (40 Oakland & 20 Alameda County) low-income residents projected to be enrolled in housing and financial case management and coaching. 45 (30 Oakland & 15 Alameda County) participants will report improved financial empowerment; 45 (30 Oakland & 15 Alameda County) will report improved housing status. 36 (24 Oakland & 12 Alameda County) households will obtain permanent housing.	78 (62 Oakland & 16 Alameda County) low-income residents enrolled in housing and financial case management and coaching. 50 (43 Oakland & 7 Alameda County) participants report improved financial empowerment; 18 (13 Oakland & 5 Alameda County) participants report improved housing status. 12 (11 Oakland & 1 Alameda County) households obtained permanent housing. <i>Note: the affordable housing crisis in Alameda County is a significant barrier to people obtaining housing in their desired community.</i>	Oakland: 94601 (34) 94608 (1) 94602 (3) 94612 (1) 94603 (0) 94619 (2) 94605 (9) 94621 (8) 94606 (4) Alameda County: Central County (11) North County (5) East County (0)

**Alameda County - Oakland Community Action Partnership (AC-OCAP)
2019 Programs and Services Annual Outcomes**



JOB TRAINING AND EMPLOYMENT PLACEMENT

Organization	Program	Funded Amount	Services	Annual Goals	Outcomes (as of December 31, 2019)	Population Served
Center for Media Change, Inc. DBA Hack the Hood 360 14th Street, 5th Floor Oakland, CA 94612	Hack the Hood Boot Camp & Membership Program	\$40,000 Oakland \$28,854 Alameda County	Provides low-income Oakland youth age 16-25 with technology and professional training, coaching, and support necessary to access higher education and highly paid technology-related jobs.	100 (63 Oakland & 37 Alameda County) low-income youth will participate in the Hack the Hood Boot Camp and/or Membership Program. 36 (23 Oakland & 13 Alameda County) low-income high school youth will persist in studies, and 16 (10 Oakland & 6 Alameda County) will graduate. 30 (19 Oakland & 11 Alameda County) low-income post-high school youth will enroll or persist in higher education or specialized technical training. 10 (6 Oakland & 4 Alameda County) low-income youth age 16-25 projected to enter paid employment or internships.	64 (35 Oakland & 29 Alameda County) low-income youth participated in the Hack the Hood Boot Camp and/or Membership Program 20 (6 Oakland & 14 Alameda County) low-income high-school students persisted in studies. 11 (9 Oakland & 2 Alameda County) low-income post-high school youth enrolled, or persisted in higher education or specialized technical training. 6 (6 Oakland & 0 Alameda County) low-income youth age 16-25 obtained paid employment or internships. <i>Grantee youth participation dipped this year after they made staffing changes and changed their programmatic delivery method from in-house training to training at 7 community partner locations.</i>	Oakland: 94601 (10) 94608 (1) 94602 (2) 94609 (1) 94603 (2) 94610 (0) 94604 (0) 94612 (1) 94605 (5) 94619 (1) 94606 (6) 94621 (3) 94607 (3) Alameda County: Central County (16) North County (13) South County (0)
Civicorps 101 Myrtle Street Oakland, CA 94607	Professional Pathway	\$40,000 Oakland	Provides low-income Oakland youth age 18-26 with an employment-focused program that involves paid job training and employment placement as well as a high school diploma program, internships, and wraparound services.	40 Oakland low-income young adults age 18-26 projected to participate in job training, a high school diploma program, internships, and wraparound services. 20 will graduate with a high school diploma. 40 participants will obtain a job and of these, 10 will obtain a job paying a living wage or higher. 35 participants will maintain a job for at least 90 days and of these, 8 will maintain a job paying a living wage or higher.	63 Oakland low-income young adults age 18-26 participated in job training, high school diploma programming, internships, and wraparound services. 18 graduated with a high school diploma. 46 Oakland participants obtained a job, 11 earning a living wage or higher and 35 below. 35 have maintained employment for at least 90 days.	Oakland: 94601 (11) 94619 (2) 94602 (3) 94621 (8) 94603 (4) 94605 (6) 94606 (4) 94607 (13) 94608 (2) 94609 (5) 94610 (1) 94611 (2) 94612 (2)

**Alameda County - Oakland Community Action Partnership (AC-OCAP)
2019 Programs and Services Annual Outcomes**



JOB TRAINING AND EMPLOYMENT PLACEMENT						
Organization	Program	Funded Amount	Services	Annual Goals	Outcomes (as of December 31, 2019)	Population Served
Rubicon Programs Incorporated 2500 Bissell Ave Richmond, CA 94804	Eden Area One Stop	\$40,000 Alameda County	Provides low-income Alameda County residents experiencing significant barriers to employment an array of workforce development and education services.	68 Alameda County low-income residents projected to be served. 19 residents will receive in-demand sector training. 11 will secure employment, and of these, 6 will secure employment paying a living wage or higher.	47 Alameda County low-income residents served. 20 received in-demand sector training. 9 secured employment earning a living wage or higher. <i>Grantee did not serve the number projected, but more of the residents they served received in-demand sector training.</i>	Alameda County: Central County (32) North County (2) South County (10) East County (3) Unknown (0)
Downtown Streets, Inc. 1671 The Alameda #306 San Jose, CA 95126	Downtown Streets Team	\$40,000 Alameda County	Provides unhoused low-income Alameda County residents with job training and volunteer work experience, coupled with case management and wraparound supportive services.	45 Alameda County unhoused or at-risk low-income residents projected to be served and become Team Members, engage in case management and/or employment services, and receive a stipend for their volunteer work. 12 Team Members projected to obtain permanent employment; of these, 6 will obtain employment paying a living wage or higher. 10 Team Members projected to obtain permanent housing	56 Alameda County unhoused or at-risk low-income residents participated in job training and volunteered as Team Members, engaging in case management and/or employment services, and receiving a basic needs stipend. 13 Team Members obtained permanent employment; of these, 5 obtained employment earning a living wage or higher. 3 Team Member obtained permanent housing. <i>Note: The affordable housing crisis is a significant barrier to people obtaining housing. In the past, DST worked directly with housing providers to place clients; the new County-wide Coordinated Entry System has disrupted this practice.</i>	Alameda County: Central County (50) South County (2) Unknown (4)

**Alameda County - Oakland Community Action Partnership (AC-OCAP)
2019 Programs and Services Annual Outcomes**



JOB TRAINING AND EMPLOYMENT PLACEMENT

Organization	Program	Funded Amount	Services	Annual Goals	Outcomes (as of December 31, 2019)	Population Served
Southern Alameda County Comite for Raza Mental Health DBA La Familia 26081 Mocine Avenue Hayward, CA 94544	Reengagement Academies	\$40,000 Alameda County	Provides disconnected low-income Alameda County students age 16-24 16-week cohort-based programs to progress towards GED completion, gain Career Technical Education (CTE) credits towards a certificate, and participate in a paid internship.	<p>20 Alameda County disconnected low-income students age 16-24 will be served. All 20 will complete a Sector-Specific Career Pathway Plan.</p> <p>12 are projected to attend 85% or more of pre-CTE sessions, and 20 are projected to enroll as a student with a CTE organization. 10 will pass at least one section of the GED.</p> <p>16 will complete 60 hours of paid internship work, and 12 will obtain employment.</p>	<p>16 Alameda County disconnected low-income students age 16-24 have been served; 16 have completed a Sector-Specific Career Pathway Plan.</p> <p>12 attended 85% or more of pre-CTE sessions, and 8 enrolled as a student with a CTE organization. 1 passed at least one section of the GED.</p> <p>13 students completed 60 hours of paid internship work. 9 obtained employment.</p> <p><i>All 16 students completed Career Pathway Plans. 9 of 16 students focused on working. GED testing takes a large amount of study time and can be a hindrance for the students based on their time available after working.</i></p>	Alameda County: South County (9) East County (7)
The Youth Employment Partnership 2300 International Blvd Oakland, CA 94601	The Oakland Firefighters Youth Academy	\$40,000 Oakland	Provides low-income Oakland youth age 16 and up with the opportunity to gain basic job skills, career exposure, and build relationships with local firefighters through hands-on weekend academies and summer employment at Oakland firehouses.	<p>24 Oakland low-income youth age 16 and up projected to participate in a weekly Saturday Firefighter Academy and receive a paid summer internship.</p> <p>20 will complete the Saturday Academy, raise their GPA or improve school attendance, and/or obtain their CPR certification.</p>	<p>24 Oakland low-income youth age 16 and up participated in the weekly Emergency Medical Training. 24 obtained summer internship positions.</p> <p>16 youth completed the Saturday Fire Fighter Academy Training and 11 obtained CPR certifications.</p>	Oakland: 94601 (2) 94608 (0) 94602 (1) 94609 (0) 94603 (3) 94612 (1) 94605 (3) 94619 (1) 94606 (3) 94621 (7) Unknown (3)

**Alameda County - Oakland Community Action Partnership (AC-OCAP)
2019 Programs and Services Annual Outcomes**



JOB TRAINING AND EMPLOYMENT PLACEMENT								
Organization	Program	Funded Amount	Services	Annual Goals	Outcomes (as of December 31, 2019)	Population Served		
Roots Community Health Center 9925 International Blvd #5 Oakland, CA 94603	Roots Emancipators Initiative	\$40,000 Oakland	Provides low-income Oakland and Alameda County residents with workforce opportunities through wraparound support, job training, and living wage job placement.	24 (16 Oakland & 8 Alameda County) low-income residents projected to enroll in the Emancipators Initiative and receive wrap-around support, job training, and living wage job placement services.	51 (42 Oakland & 9 Alameda County) low-income residents enrolled in the Emancipators Initiative and received wrap-around support, job training, and living wage job placement services. Participants also received a stipend (\$15 per hour) as a part of their job-training.	Oakland: 94601 (13) 94608 (1) 94602 (1) 94609 (1) 94603 (13) 94612 (2) 94604 (1) 94619 (1) 94605 (4) 94620 (0) 94606 (2) 94621 (4) 94607 (1) Unknown (6)		
		\$25,000 Alameda County		22 (15 Oakland & 7 Alameda County) projected to complete the Initiative and 20 (14 Oakland & 6 Alameda County) will obtain employment paying a living wage or higher. Of these, 19 (13 Oakland & 6 Alameda County) will remain employed after 90 days with employment paying a living wage or higher.			10 (8 Oakland & 2 Alameda County) have completed the Emancipators Initiative and 8 (6 Oakland & 2 Alameda County) obtained employment earning a living wage or higher. Of these, 5 (4 Oakland & 1 Alameda County) have remained employed after 90 days with employment earning a living wage or higher.	Alameda County: Central County (7) North County (2) Unknown (2)
				17 (11 Oakland & 6 Alameda County) will become banked.			11 (7 Oakland & 4 Alameda County) participants have become banked.	

**Alameda County - Oakland Community Action Partnership (AC-OCAP)
2019 Programs and Services Annual Outcomes**



AC-OCAP GENERAL PROGRAMMING						
Organization	Program	Funded Amount	Services	Annual Goals	Outcomes (as of December 31, 2019)	Population Served
AC-OCAP & Office of Children & Youth Services (OFCY)	Oakland Summer Lunch Program	\$5,000	Summer food program for low-income children and youth	19,000 Oakland youth served summer lunches and snacks	Approximately 10,200 children and youth were served 70,000 lunches and snacks at 47 sites.	Oakland Youth
AC-OCAP and Department of Human Services (HSD) Community Housing Services (CHS)	Oakland's Annual Holiday Dinner EFPAC	\$5,000	Co-sponsor the City's Annual Holiday Dinner for low-income residents and Food Distribution	2,000 Oakland residents projected to be served.	2,000 Oakland residents were served at Holiday Dinner. 28,000 Oakland residents were provided with food bags.	Oakland residents
AC-OCAP and Safe Passages	Alameda County Food Distribution		Co-sponsor Food Distributions		1,710 Oakland and Alameda County families were provided with food bags.	Oakland and Alameda County families with children
Housing & Economic Rights Advocates 1040 Franklin St. Ste 1040 Oakland, CA 94612	Credit Repair for Stronger Tenants	\$20,000	Provides low-income residents with legal services to address eviction, credit and debt problems.	40 Alameda County (20 Oakland & 20 Alameda County) low-income residents who have eviction, credit and debt problems served individually and in-depth. 32 (16 Oakland & 16 Alameda County) residents will improve their credit score by 50 points. 20 (10 Oakland & 10 Alameda County) low-income residents with debt collection issues projected to be assisted. 6 (3 Oakland & 3 Alameda County) will receive eviction repair assistance.	34 (18 Oakland & 16 Alameda County) low-income residents who have eviction, credit and debt problems were served, including 11 (6 Oakland & 5 Alameda County) were served individually and in-depth. 11 (6 Oakland & 5 Alameda County) have improved their credit score by 50 points. 21 (11 Oakland & 10 Alameda County) received assistance with debt collection issues. 2 (1 Oakland & 1 Alameda County) resident has received eviction repair assistance.	Oakland: 94601 (3) 94609 (1) 94602 (3) 94610 (1) 94603 (5) 94611 (0) 94604 (0) 94612 (1) 94605 (11) 94614 (0) 94606 (5) 94618 (0) 94607 (2) 94619 (4) 94608 (2) 94621 (3) Alameda County: Central County (15) North County (7) South County (7) East County (0)

**Alameda County - Oakland Community Action Partnership (AC-OCAP)
2019 Programs and Services Annual Outcomes**



AC-OCAP GENERAL PROGRAMMING						
Organization	Program	Funded Amount	Services	Annual Goals	Outcomes (as of December 31, 2019)	Population Served
Eden I&R 570 B Street Hayward, CA 94541	Information and Referral Services	\$100,000 (GF) \$10,000 (CSBG)	2-1-1 Information & Referral for Oakland EITC Information & Referral for Oakland & Alameda County	Information and Referral Services	63,369 (24,993 Oakland & 38,376 Alameda County) information calls were handled by 2-1-1. Of these 14,412 unduplicated calls, 7,088 were calls from Oakland and 7,324 were from elsewhere in Alameda County. 84,849 health, housing, and human services referrals were provided in Oakland and Alameda County.	Oakland and throughout Alameda County
Bay Area Legal Aid 1735 Telegraph Avenue Oakland, CA 94612	Alameda County Legal Safety Net Project	\$30,000	Increases self-sufficiency by providing access to free civil legal services for low-income people throughout Oakland and the surrounding Alameda County.	1,850 (1,000 Oakland & 850 Alameda County) low-income youth, refugees, veterans, re-entry clients and limited English proficient individuals projected to receive free, high-quality legal assistance. Of these, 195 (120 Oakland & 75 Alameda County) projected to receive emergency protection from violence.	2,984 (1,594 Oakland & 1,390 Alameda County) low-income youth, refugees, veterans, re-entry clients and limited English proficient individuals received free, high-quality legal assistance. Of these, 159 (93 Oakland & 66 Alameda County) received advice for domestic violence or sexual assaults.	Oakland: 94601 (184) 94611 (47) 94602 (77) 94612 (156) 94603 (137) 94613 (1) 94604 (8) 94614 (2) 94605 (218) 94617 (1) 94606 (123) 94618 (15) 94607 (166) 94619 (62) 94608 (60) 94620 (0) 94609 (84) 94621 (164) 94610 (58) 94623 (5) Unknown: (26) Alameda County: Central County (700) North County (224) South County (250) East County (187) Unknown (29)

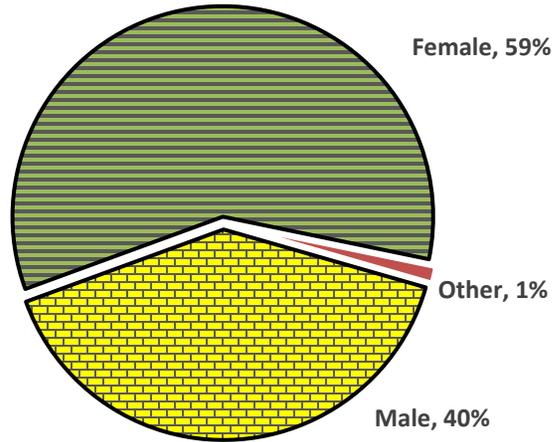
**Alameda County - Oakland Community Action Partnership (AC-OCAP)
2019 Programs and Services Annual Outcomes**



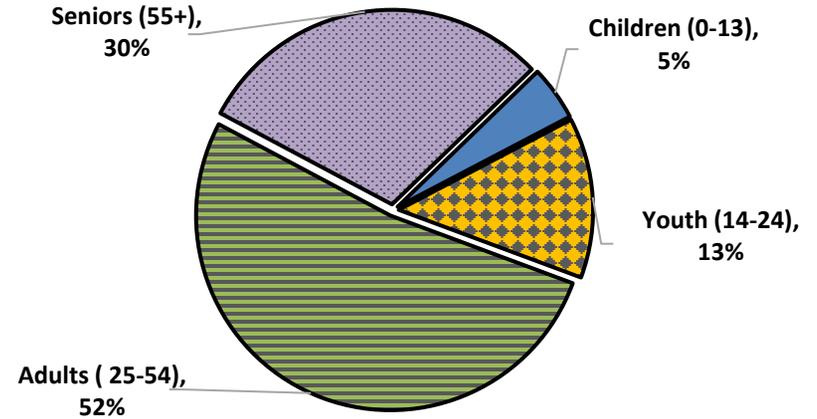
<p>AC-OCAP and United Way of the Bay Area, Alameda County EITC Coalition 150 Frank H. Ogawa Plaza Oakland, CA 94612</p>	<p>EITC Campaign</p>	<p>\$15,000</p>	<p>Free Tax preparation services to low-income residents and countywide marketing.</p>	<p>10,000 Oakland & 9,000 Alameda County tax returns, EITC claims, and financial services.</p>	<p>8,302 Oakland & 12,541 Alameda County low-income residents (20,843 total) served at 53 sites.</p> <p>\$23,240,997 total in tax returns countywide (with \$12,478,880 in Oakland) and \$6.4 million captured through EITC (with \$4.2 million in Oakland).</p>	<p>Oakland and throughout Alameda County</p>
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<p>CSBG Investment: \$ 668,854 Leveraging Total: \$6,144,839</p>	<p><u>Community Impact</u> 26 Received High School Diploma 101 Obtained Employment 172 Received Transitional Housing/ Emergency Shelter 60 Obtained/Maintained Permanent Housing 3,005 Received Legal Assistance 14,412 Unduplicated Callers Assisted 63,369 Information Calls Answered 84,849 Service Referrals Provided 20,843 Tax Returns filed in Alameda County \$6.4 Million captured through EITC \$23.2 Million Total Refunds Captured</p>	<p align="center">“Helping People... Changing Lives”</p> <p align="center">59,365 Oakland Residents Served <u>21,617 Alameda County Residents Served</u> 80,982 Total Low-Income Residents Served</p>
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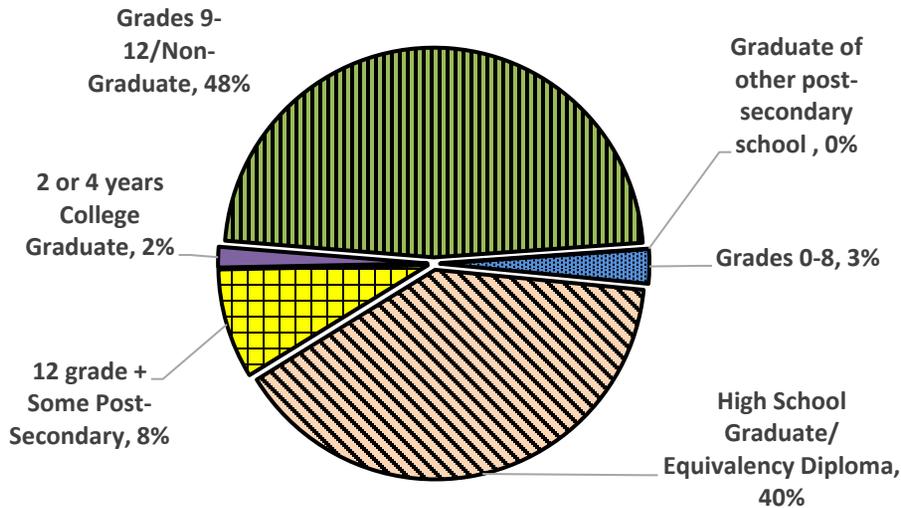
GENDER OF CSBG CLIENTS: JANUARY - DECEMBER 2019
(OF THOSE REPORTING ON GENDER)



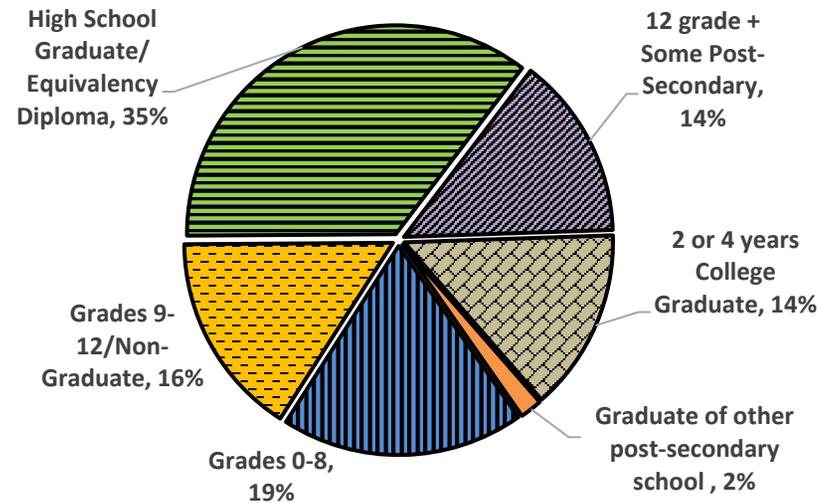
AGE GROUP OF CSBG CLIENTS: JANUARY - DECEMBER 2019
(OF THOSE REPORTING ON AGE)



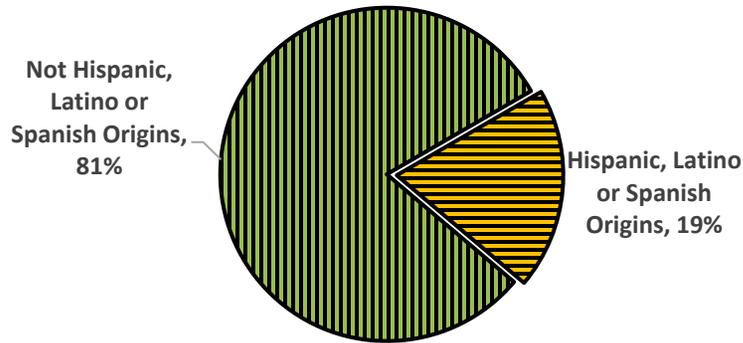
EDUCATION LEVEL OF CSBG CLIENTS AGE 14-24: JANUARY - DECEMBER 2019
(OF THOSE REPORTING ON EDUCATION LEVEL)



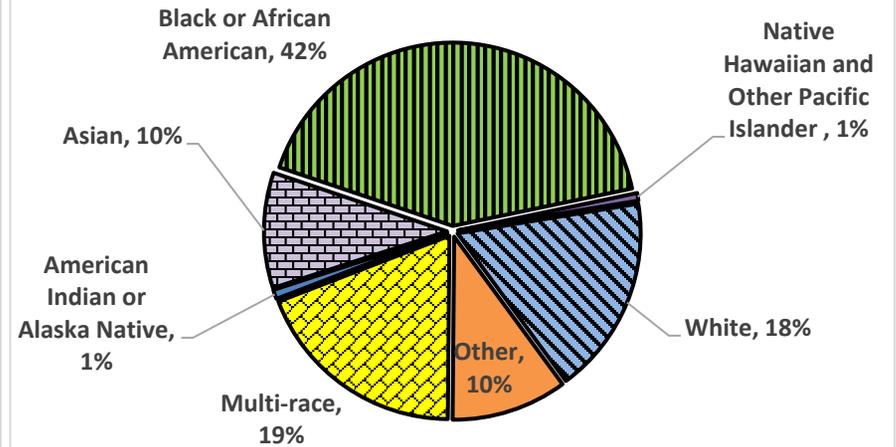
EDUCATION LEVEL OF CSBG CLIENTS AGE 25+: JANUARY - DECEMBER 2019
(OF THOSE REPORTING ON EDUCATION LEVEL)



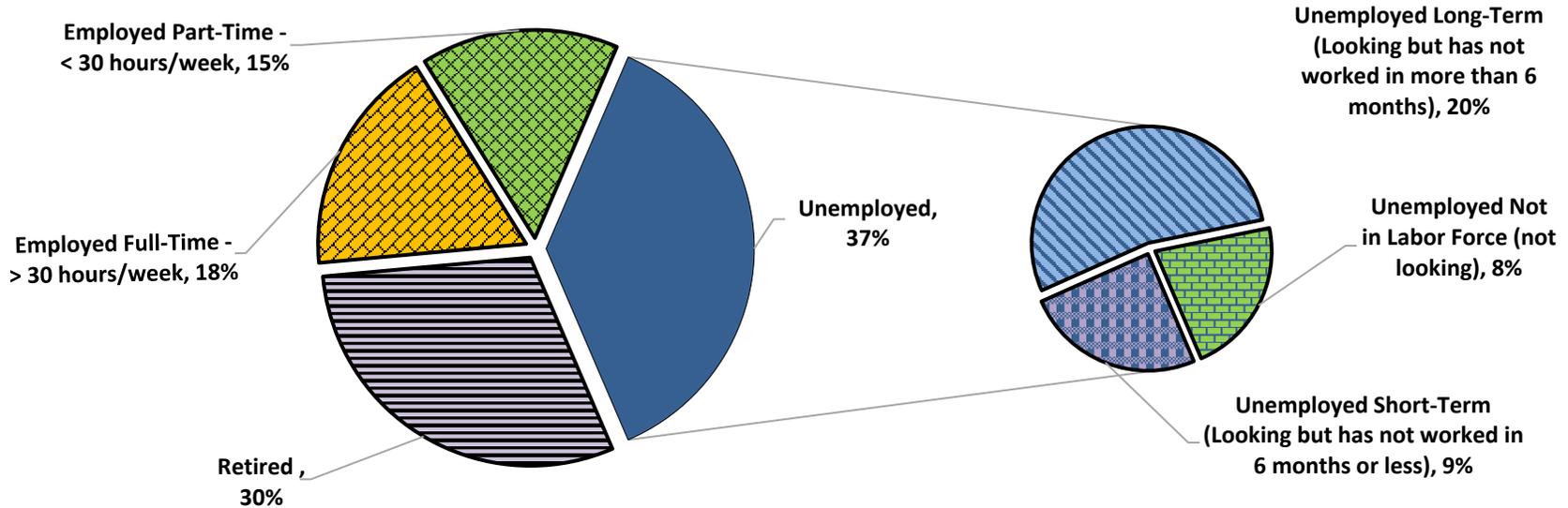
CSBG CLIENTS WHO IDENTIFY AS HISPANIC, LATINO, OR OF SPANISH ORIGIN (ANY RACE): JANUARY - DECEMBER 2019
(OF THOSE REPORTING ON ETHNICITY)



ETHNICITY OF CSBG CLIENTS: JANUARY - DECEMBER 2019
(OF THOSE REPORTING ON ETHNICITY)



WORK STATUS OF CSBG CLIENTS AGE 18+: JANUARY - DECEMBER 2019
(OF THOSE REPORTING ON WORK STATUS)



Leslie was an unemployed single parent supporting a one-year-old child when she met the **Rubicon Programs** Workforce Development Navigator (WDN). With an aspiration to transition from the low-wage of the retail cashing industry to the healthcare sector, she sought advice from the WDN. The WDN introduced her to the Jewish Vocational Services (JVS) Dental Assisting training program, which offered her a pathway to the healthcare sector with higher income potential. The WDN facilitated her enrollment to the Dental Assisting program and referred her to the AC-OCAP/WIOA funded program for additional training and career services support. During the two months Dental Assisting training, the WDN and WIOA Career Coach provided wrap-around services, offering academic counseling and AC-OCAP supportive services, such as transportation assistance and training attire, which eliminated some of the barriers that hinder training completion and employment. With the successful completion of the classroom training, Leslie was eligible to participate in a paid externship at Tri-City Health Center as a Dental Assistant Trainee, which allowed her to gain hands-on work experience. During her externship, Leslie maintained a perfect attendance and immediately made a positive impact at her work site. Ultimately, she secured employment through her externship, paying above average living wage (\$17.84/hourly) and successfully transitioned into the healthcare industry.

Jerry, his wife, and their five children entered Les Marquis House (**FESCO**) after being evicted several months earlier due to loss of income. During their homelessness, Jerry and his wife refused to be separated from their children. None of their friends or family were able to accommodate them even for a short time. Before coming to Les Marquis, they had used their limited savings staying in a motel. When that money ran out, they borrowed a car from a relative so they would have somewhere for the family to sleep.

The family was relieved when they received the call that a room had become available for their family at Les Marquis. After they moved in and began working with the FESCO team, both Jerry and his wife worked on their housing and job searches daily, following up on every resource they were given. They built and followed a monthly budget and worked to improve their credit. Their four school-aged children re-enrolled in school and maintained excellent attendance.

Jerry now has 2 jobs, a full and part time job. The family continued submitting applications to any and all available housing openings. After being told “no” numerous times, they were recently approved for an apartment in Hayward! They have enough money saved up for the security deposit and first month’s rent. The family will be participating in FESCO’s Linkages Program, which provides a short-term subsidy toward their full market rent, and allow the family to continue to save and become self-sufficient.

Barack was working part-time at a café and attending Laney College when he applied to the 2019 **Hack the Hood** spring boot camp. He was accepted into the program and paused his studies from February to April. Upon graduating on April 5th, he re-enrolled at Laney College and created a plan to continue learning technology at General Assembly, a school offering courses in mobile and software engineering, data science, product management, and other digital-related courses. He attended General Assembly’s Web Development Certificate orientation to find out what he needs to do to enter the program. Concurrently, he applied to Unity Council’s internship placement program where he was placed at Piikup as a Digital Communications Intern. Upon completing his internship, he applied to and started a role as a Marketing Assistant with the Downtown Berkeley Association. Barack is currently pursuing an Associate’s degree in Marketing and Sales at Merritt College and expects to graduate in 2020.

Michelle, a 62 yr old African American female, proactively participated in several programs offered through **St. Mary’s Center** in an effort to secure housing. She entered the St. Mary’s Center Winter Shelter program in January 2018 and actively participated in case management & housing services which lead to her being moved into transitional housing in February 2018. In an effort to move toward independent living, Michelle participated in a 12 week medication safety workshop through SMC’s Senior Injury Prevention program. She actively pursued on-site permanent housing resources, attended the weekly housing clinic, became active in the wider community as a weekly volunteer during SMC’s Sunday Lunch program, and became a member of SMC’s Seniors for Hope & Justice, their primary client advocacy program. Her advocacy activities included speaking at hearings in Sacramento for SSI grant restoration. In May 2019, Michelle became permanently housed.



DAVID SCRIBNER
ACTING DIRECTOR

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www.csd.ca.gov



GAVIN NEWSOM
GOVERNOR

December 11, 2020

Estelle Clemons, Executive Director
City of Oakland Human Services Department
150 Frank H. Ogawa Plaza, Ste. 4340
Oakland, CA 94612

SUBJECT: 2020 DESK REVIEW REPORT- C-20-035

Dear Ms. Clemons:

The Department of Community Services and Development (CSD) has conducted a Monitoring Desk Review of your agency for contract C-20-3002 (regular and discretionary) and CARES contract 20F-3641 (regular and discretionary). The desk review included a review of your administrative, board governance, prior monitoring reports, fiscal and programmatic documents.

Desk Review Results:

For the 2020 program year, the result of the desk review has determined that your agency has two (2) vacancies in the Low-Income sector since 6/18/2018 and 11/11/2019. CSBG Statute 676B (a) requires CSBG eligible entities to establish and maintain a tripartite board consisting of 1/3 representatives from the public sector, no less than 1/3 representatives of the low-income community, and the remainder from the private sector.

The long-standing Board vacancy in the Low-income sector was cited as an observation in Monitoring Report C-19-035 which required the agency to fill the board vacancies by September 30, 2020.

Finding:

There are 2 vacancies in the Low-Income sector since 6/18/2018 and 11/11/2019.

Corrective Action:

To ensure compliance with establishing and maintaining a full tripartite board the City of Oakland shall provide a quarterly written status report to CSD describing efforts and progress in filling its board vacancy or the approval of the current applicant. An updated board roster shall be submitted to CSD as changes occur. It is expected that this vacancy shall be filled no later than 9/30/2021.

Due Date:

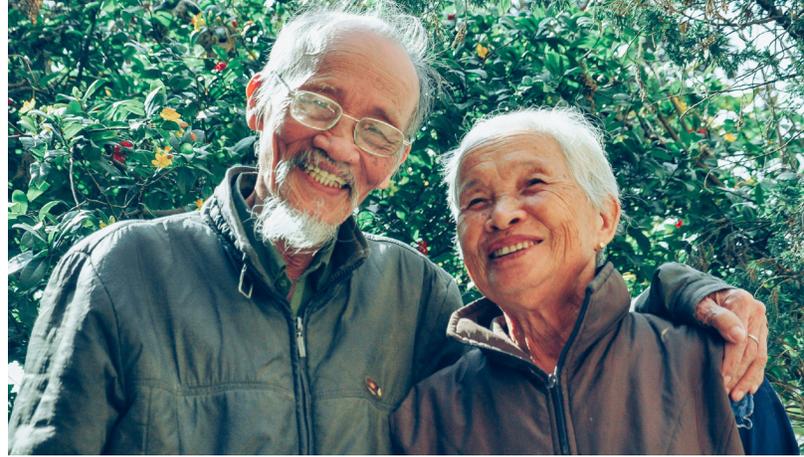
The first quarterly report is due to CSD by 1/30/2021 on strategies being utilized and efforts being made to fill the vacancy and each quarter after until the vacancies are filled.

Thank you for your continued dedication and commitment to serve low-income individuals and families in your local area. If you have any questions concerning the Desk Review, please contact me at (916) 576-7122 or jennifer.milovina@csd.ca.gov

Sincerely,

Jenny Milovina,
Associate Governmental Program Analyst

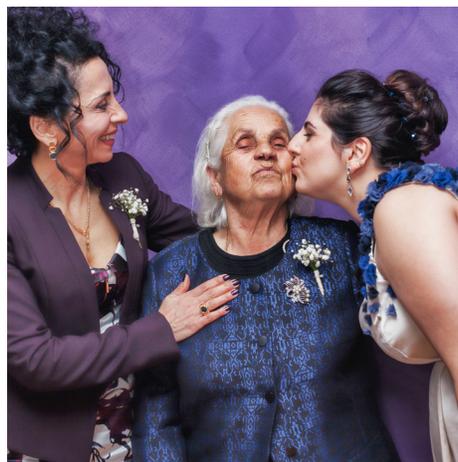
C: Wilmer Brown Jr., Manager
Field Operations Unit



2020 - 2025 STRATEGIC PLAN

Alameda County - Oakland Community Action Partnership

Attachment F2E



ACKNOWLEDGMENTS

The Alameda County – Oakland Community Action Partnership would like to thank:

The **Community Economic Opportunity (C.E.O.) Network** of grantees for sharing their experiences and providing feedback to inform our planning effort;

Alameda County anti-poverty thought partners for providing valuable insight;

Staff for their contributions, guidance and support; and

The **AC-OCAP Administering Board** and **Strategic Planning Ad-Hoc Committee** for countless hours of thoughtful dialogue, editing, and decision-making.

This plan was developed with support from Resource Development Associates (RDA) under contract with the Alameda County – Oakland Community Action Partnership.



CONTACT US

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Community Action Partnership**

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Oakland, CA 94612

(510) 238-2362

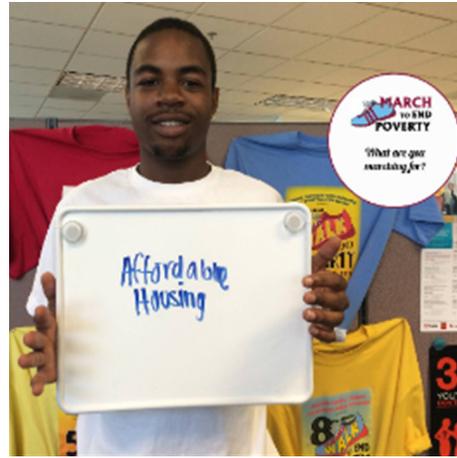
AC-OCAP@oaklandca.gov

AC-OCAP.com

ABOUT US

The Alameda County - Oakland Community Action Partnership (AC-OCAP) is a public city agency federally funded through the Community Services Block Grant (CSBG). AC-OCAP is committed to creating community-based programs and pathways that lead to social and economic empowerment and prosperity, with the aim of ending poverty within Oakland and throughout Alameda County (excluding the City

of Berkeley). Rooted in assessing and analyzing the needs of the community, and using a trauma-informed approach, the AC-OCAP strategic plan centers around funding local community level services that align with the agency's priority focus areas. These focus areas are all aimed at eradicating poverty through an equity lens to address the needs of Black, Latinx, Indigenous, People of Color (BLIPOC) residents.



THE COMMUNITY ACTION PARTNERSHIP

Since 1971, AC-OCAP as a public agency has been a part of the broad national Community Action Partnership (CAP) network of nearly 1,000 agencies that are embedded throughout communities all across the United States. This network was created by President Lyndon B. Johnson as part of the 1964 national War on Poverty. As the issue of social and economic inequities continues to impact our low-income communities and families, the National Community Action Partnership (NCAP) network association has adopted the following three overarching goals: 1) Individuals and families with low-incomes are stable and achieve economic security; 2) Communities where people with low-income live are healthy and offered economic opportunity; and 3) People with low-income are engaged and active in building opportunities in communities.

These goals and the network Theory of Change were considered throughout the AC-OCAP strategic planning process. Additionally, the agency is guided by sixteen national organizational standards that are broken into give categories to guide maximum feasibility and organizational vision and direction. These standards include commitments to guide consumer input and involvement, community engagement, community assessment, organizational leadership, and board governance.

The national Community Action Partnership's adopted promise is to change people's lives, embody the spirit of hope, improve communities, and make America a better place to live. The Community Action Partnership cares about the entire community and is dedicated to helping people help themselves and each other.



OUR CURRENT STRATEGIC RESPONSE

GUIDED BY CORE VALUES

The AC-OCAP Administering Board, comprised of local community members, elected officials, and community partners, identified the following five core values as a declaration to intentionally guide how the agency moves forward in implementing its strategic plan.



OUR MISSION

To end poverty within the City of Oakland and throughout Alameda County.

OUR VISION

To improve our community by creating pathways that lead to economic empowerment and prosperity.

OUR PURPOSE

The Community Action Partnership has the responsibility to plan, develop, and execute efforts to alleviate poverty and work toward systemic change to enhance the opportunities for families of low-income throughout Alameda County to achieve self-sufficiency. Self-sufficiency is defined by AC-OCAP as having the means and opportunity to meet a range of individual needs.



ROOTED IN COMMUNITY

AC-OCAP is results-oriented and conducts a comprehensive community needs assessment every two years to keep its community profile current and identify areas of need.

According to AC-OCAP's 2019 Community Needs Assessment, the leading areas of concern for Alameda County residents are affordable housing (69%), education (39%) and homelessness (31%). According to the 2013-2017 American Community Survey (ACS), it is estimated that 11.3% (181,194) of Alameda County residents live below the federal poverty level. It is worth noting that while Alameda County is one of the most diverse counties in the nation, African Americans account for only 11.1% of the County's population, but 22.4% live in poverty and make up 49% of Alameda County's homeless population.

Alameda County children are also overrepresented among those living in poverty, with nearly one in every eight of the County's 340,749 children under 18 years of age living in poverty according to 2013-2017 ACS survey. In particular, Latinx children make up almost half (46.7%) of the children living below the poverty level. The 2017 survey also reports the significant growth in the number of Transition Age Youth experiencing homelessness, increasing 122% from 414 in 2015 to 919 in 2017. Older generations also experience poverty in Alameda County, with 9.4% (19,201) of seniors 65 years and older living below the poverty line, 39.8% of which are of Asian descent.

AC-OCAP utilizes the following community indicators of poverty when establishing and tracking the progress of their goals: income, unemployment, education, childcare, health coverage, food security, affordable housing, homelessness, and public safety.

11.3%

**of Alameda
County residents
live below the
federal poverty line.**



1 IN 8

**children in Alameda
County under 18 years
of age live in poverty.**



THE NEXT FIVE YEARS

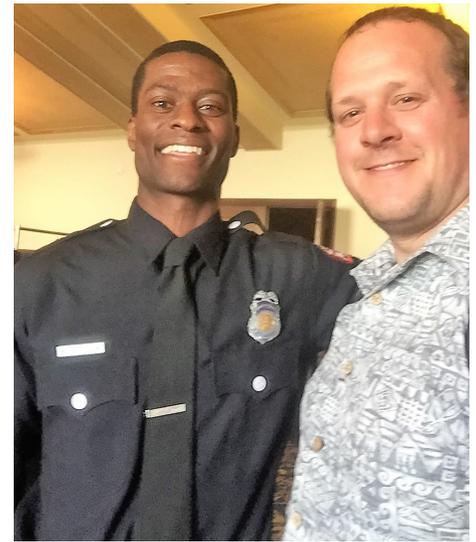
HOW WE DEVELOPED THIS PLAN

During the creation of the 2020-2025 strategic plan goals, AC-OCAP utilized the Results Oriented Management and Accountability (ROMA) Cycle and Logic Model for Planning framework. The framework ensures that each goal is SMART (specific, measurable, achievable, relevant to the mission and vision, and time-oriented), and sustainable by aligning them with targeted activities, inputs, outcomes and indicators, informed by the community needs assessment.

The ROMA Cycle begins with Assessment, where community needs, resources, and agency data are assessed. Then the cycle moves to Planning, using the agency mission statement and assessment data to identify results and strategies. Following is Implementation where services and strategies produce results, and Achievement of Results occurs when progress is observed and reported out. The last element of the cycle is Evaluation, in which data is analyzed and compared with benchmarks. This final element feeds back into the Assessment stage and the cycle repeats to foster continuous improvement in achieving equitable results, improving management, and increasing accountability.

During the strategic planning process, AC-OCAP modified its focus areas to narrow in and create impactful and results-driven goals that aligned with the agency's community-driven approach.

For each goal, the related strategies and outcomes have been summarized on the following pages.



FOCUS AREA ONE

ENTREPRENEURSHIP, JOB TRAINING, & EMPLOYMENT PLACEMENT



The **Entrepreneurship, Job Training, & Employment Placement** focus area aims to help people with low-income and the hard to serve population build skills that lead to employment.

OUR GOAL

Increase workforce development opportunities for Black, Latinx, Indigenous, People Of Color (BLIPOC) residents with low-income that lead to employment or entrepreneurship.

HOW WE'LL GET THERE

AC-OCAP plans to achieve this goal by improving the employment continuum to encompass low skilled workers and by aligning its funding with the Workforce Investment Opportunity Act (WIOA) to support demand-sector training and entrepreneurial opportunities.

HOW WE'LL HELP PEOPLE AND CHANGE LIVES

The creation of an employment continuum and entrepreneurial opportunities that allows Alameda County's low-income residents to earn a livable wage.



FOCUS AREA TWO

LOW-INCOME HOUSING



The **Low-Income Housing** focus area strives to increase opportunities that help people with low-income access safe temporary shelter and/or stable affordable housing/homeownership.

OUR GOAL

End homelessness for BLIPOC families with children; and seniors 55 years and up.

HOW WE'LL GET THERE

This goal will be achieved by partnering with and funding organizations focused on increasing the number of un-housed families with children and/or seniors who obtain housing.

HOW WE'LL HELP PEOPLE AND CHANGE LIVES

Homeless BLIPOC families with children and seniors 55 years and up will have stable and secure housing (shelter, transitional, permanent).



FOCUS AREA THREE

COMMUNITY DEVELOPMENT



The **Community Development** focus area aims to increase access, opportunities, and resources for Alameda County and Oakland's low-income community.

OUR GOAL

Increase access to resources and information, and empower BLIPOC residents with low-income to build assets and wealth.

HOW WE'LL GET THERE

This goal will be achieved through hosting community fairs and using collaborations to offer skill training and other resources; and increasing food security and access to the Earned Income Tax Credit (EITC), banking services, financial coaching, credit repair, debt reduction and home ownership.

HOW WE'LL HELP PEOPLE AND CHANGE LIVES

Increased net-wealth and security within low-income BLIPOC communities that is supported by economic development.



FOCUS AREA FOUR

CIVIC ENGAGEMENT & ADVOCACY



The **Civic Engagement and Advocacy** focus area aims to increase public awareness, expand partnerships, and empower low-income communities to take action.

OUR GOAL

Empower BLIPOC residents with low-income to advocate for systems-change and harness political power.

HOW WE'LL GET THERE

Leverage existing networks and fund grassroots trusted community leaders and Community Based Organizations (CBOs) that empower and advocate for communities of color (e.g., voter registration, citizenship).

HOW WE'LL HELP PEOPLE AND CHANGE LIVES

BLIPOC residents will be empowered, access to resources will be increased, and local determination and self-actualization will be realized.



FOCUS AREA FIVE

CAPACITY BUILDING



The **Capacity Building** focus area is aimed at expanding the agency's capacity in order to address and eradicate poverty throughout Oakland and Alameda County.

OUR GOAL

Raise awareness and transform AC-OCAP's community impact into a MOVEMENT. #EndPovertyNowAC

HOW WE'LL GET THERE

Leverage relationships to build an anti-poverty coalition and create a community campaign to end poverty now.

HOW WE'LL HELP PEOPLE AND CHANGE LIVES

Disenfranchised, marginalized, low-income communities of color in Alameda County are engaged and mobilized, and working in collaboration with AC-OCAP to end poverty.





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