



Alameda County



Oakland Community Action Partnership (AC-OCAP)

Visit us on the web at OaklandCap.org or contact us by mail at AC-OCAP@oaklandnet.com

Vision Statement: To end poverty within the City of Oakland and throughout Alameda County

EXECUTIVE COMMITTEE MEETING (STANDING)

Purpose: The Executive Committee may act for the Administering Board on matters which cannot await the next scheduled meeting of the Board, as determined by the Executive Committee, and notify the Board, at its next meeting, of that action.

Wednesday, November 6, 2019, 5:30-6:30 p.m.

150 Frank Ogawa Plaza, Ste. 4340, Conference Room 1

Committee Members: Gladys Green (Chair), Monique Rivera (Vice Chair), Andrea Ford (Treasurer), Sandra Johnson (Secretary), Councilmember Lynette McElhaney (Brigitte Cook), Supervisor Wilma Chan (Sarah Ting)

Staff: Estelle Clemons and Melissa Francisco

Guests: Angelica Gums (AC-OCAP Administering Board Member)

AGENDA

1. Call to Order/Roll Call/Determination of Quorum
2. Approval of Draft June 26, 2019 Executive Committee Meeting Minutes – **Attachment 2**
ACTION ITEM:
3. Board Update
 - Vacancies – Oakland District 2, Oakland District 4, and Alameda County-Community
 - Two Private Sector Terms Expiring as of December 31, 2019 – **Attachment 3**
4. Review of Draft October 16, 2019 Meeting of The Whole Program Planning Minutes – **Attachment 4**
5. 2020-2022 RFP Review & Funding Recommendations – **Attachment 5**
 - AC-OCAP Proposal Evaluation Criteria/Guidelines
 - AC-OCAP Previously Funded Programs
 - AC-OCAP RFP List
 - RFP Recommendations presented by Program Planning Committee
6. Agenda Attachments
 - 2** Draft June 26, 2019 Executive Committee Meeting Minutes
 - 3** Private Sector Membership Expirations
 - 4** Draft October 16, 2019 Meeting of the Whole – Program Planning Minutes
 - 5** Evaluation Criteria, Previously Funded Programs, RFP List
7. Future/Proposed Agenda Items
8. Announcements
9. Open Forum
10. Adjournment



MINUTES



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EXECUTIVE COMMITTEE MEETING

Wednesday, June 26, 2019 @ 5:30 P.M.

150 Frank Ogawa Plaza, 4th Floor, Conference Room #1

Committee Members Present: Gladys Green (Chair), Monique Rivera (Vice Chair), Andrea Ford (Treasurer), Sarah Ting for Supervisor Wilma Chan

Excused: Sandra Johnson (Secretary)

Absent: Brigitte Cook for Councilmember Lynette McElhaney

Staff Present: Estelle Clemons and Sandra Lange

1. Call to Order/Roll Call/Determination of Quorum

Gladys Green (Chair) called the meeting to order at 5:42 p.m. Roll was called by staff member S. Lange. A quorum was established.

2. Review November 7, 2018 Executive Committee Meeting Minutes

November 7, 2019 Executive Committee meeting minutes were approved at the December 10, 2018 Administering board meeting. Minutes were included for review as it has been awhile since Executive Committee has met.

3. Community Survey Results – Attachment 3

Preliminary survey results were previously shared. The final survey results are included in attachment 3. 270 individuals participated in the community survey, with an average household size of 2.95 (ranging from 1-8 individuals living in a household.) 80 individuals at the Fatherhood Summit, with an average household size of 3 (ranging from 1-7 living in a household) completed the survey. 63 individuals at the Head Start Resource Fair, with an average household size of 4 (ranging from 1-8 living in a household) completed the survey. The survey was also sent out via Constant Contact and through google documents to AC-OCAP partners to send out. Incentives for filling out the survey included a raffle for BART and Safeway cards. The purpose of the community survey is to find out what the needs are in the community. Areas of concern continue to be affordable housing, education, homelessness and childcare. E. Clemons went over the results of the survey.

4. 2020-2021 CAP Plan – Attachment 4

E. Clemons went over the CAP plan with the Executive Committee. The committee reviewed each section and voted to approve the CAP plan.

Motion: To approve the 2020-2021 CAP Plan. M/S/Carried: M. Rivera/A. Ford/Motion carried.

5. Board Retreat Agenda

- Saturday, July 13, 2019; 9-3 p.m. Lakeside Event Center at The Cathedral

The board retreat will take place on July 13, 2019 from 9 to 3 p.m. at the Lakeside Event Center at The Cathedral. Facilitators will be Arnold and Karen Perkins. M. Rivera asked if we had solicited to have other facilitators. E. Clemons indicated that we had solicited other facilitators, but based on board input, decided to go with Arnold and Karen Perkins.



MINUTES



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150 Frank Ogawa Plaza, 4th Floor, Conference Room #1

6. Board Recruitment – Oakland District 4, Alameda County – Community & Representative for Noel Gallo)

Recruitment for Alameda County community position and City of Oakland CDBG District 4 low-income representatives are in progress. S. Ting is helping with recruitment for Oakland District 4. She has put a notification in Supervisor Wilma Chan's newsletter. Councilmember Noel Gallo has had some transition in his office and is working on getting a new representative.

7. Pending Items

- State/City CSBG Contracting Process Grant Chart
- AC-OCAP By-Law Committee (Monique Rivera, Angelica Gums, Gladys Green)

8. Agenda Attachments

2 November 7, 2018 Executive Committee Meeting Minutes

3 Community Survey Results

4 2020-2021 CAP Plan

9. Future/Proposed Agenda Items

- Align partnerships with other agencies

10. Announcements

E. Clemons handed out the Mayor's town hall meetings coming up. E. Clemons reminded everyone that she will be presenting at the Board of Supervisors social services committee on July 22 at 12:30 p.m. E. Clemons will also present the CAP Plan at All in sometime in July

11. Open Forum - None

12. Adjournment

Motion: The meeting was adjourned at 6:19 p.m. M/S/Carried: S. Ting/A. Ford/Unanimous.

ALAMEDA COUNTY-OAKLAND COMMUNITY ACTION PARTNERSHIP

Anti-Poverty Board Membership Terms

Name/Term Start	Start Date	TERM END	Sector	Notification Status
Carolyn Mixon ('18)	01/01/19	12/31/21	Poor (North Oakland-District 1)	Special Vacancy - T. Anderson's resigned 12/12/17 (Term Start 2019)
Open ('18)	01/01/17	12/31/19	Poor (Eastlake/SA/Chinatown-District 2)	Special Vacancy - S. Lai resigned 5/21/18 (Term start 2018) D. Taylor resigned 7/8/19
Jackson, Teresa ('18)	01/01/18	12/31/20	Poor (West Oakland-District 3)	Special Vacancy - N. Lacy resigned 10/10/17
Open	01/01/19	12/31/21	Poor (Central Oakland - District 4)	Special Vacancy - J. Butchart resigned 7/16/15
Rivera, Monique Vice Chair ('10)	01/01/18	01/01/20	Poor (Fruitvale/San Antonio-District 5)	Re-elected – 01/01/18
Samantha Columbus ('18)	01/01/19	12/31/21	Poor (Central East Oakland-District 6)	Special Vacancy - P. Thi resigned 03/12/18 (Term start 2019)
Green, Gladys Chair ('94)	01/01/19	12/31/21	Poor (Elmhurst-District 7)	Re-elected 01/01/19
Ruhland, Lisa ('15)	01/01/19	12/31/21 Mayoral term ends 12/31/22	Elected (Mayor Schaaf)	Appointed 02/24/15, Re-elected 1/1/19
McElhaneey, Lynette ('13)	01/01/17	01/01/21 (Council Term Ends 01/05/21)	Elected (Councilmember McElhaneey)	Elected 01/01/17
Noel Gallo ('15) District 5, Council Member	01/01/17	01/01/21 (Council Term Ends 01/05/21)	Elected (Councilmember Gallo)	Appointed 3/18/15 – M. Chacana resigned 1/14/19
Robert Cox ('18)	01/01/17	01/01/21 (Council Term Ends 01/05/21)	Elected (Councilmember Reid)	Effective April 3, 2018, Venita will fil S. Richardson's term until 01/05/21
(Sarah Ting) Chan, Wilma ('15) District 3, County Supervisor	01/01/19	01/01/23 (Term Ends 01/01/23)	Elected	Appointed 09/23/14, Re-elected 1/1/19
Miley, Nate ('12), District 4, County Supervisor	01/01/17	01/01/21 (Term Ends 01/01/21)	Elected	Appointed 12/20/11
Njeri McGee-Tyner ('18)	01/01/19	12/31/21	Poor (Central County 4)	Special Vacancy - H. Mosier resigned 06/08/18 (Term Start 2019)
Open	01/01/19	12/31/21	Poor (Central County- District 4)	Elected 01/01/16 (P. Forte's term expired 12/31/15)
Ford, Andrea Treasurer ('05)	01/01/19	12/31/21	Private	Re-Appointment Letter on File 11/6/18
Johnson, Sandra Secretary ('02)	01/01/17	12/31/19	Private (United Seniors)	Re-Appointed 12/12/16
Callum, Sean ('17)	01/01/17	12/31/19	Private (Oakland Rotary)	Appointed 12/12/16

Eighteen (18) Board Members serve a 3-year staggered term. Notification for the term end date shall occur 60 days prior. Board members are not appointed. Board Officers serve a 2-year term. Board Officer Elections are held bi-annually in December. January 1, 2018 through December 31, 2019. Gladys Green, **Chair**; Monique Rivera, **Vice Chair**; Sandra Johnson, **Secretary**; and Andrea Ford, **Treasurer**. Community Members are not appointed Federal Mandate (Public Law 105-285, Oct. 27, 1998 SEC. 676B) "1/3 of the members are (low-income) persons chosen in accordance with a democratic selection procedure, 1/3 are elected public officials, and 1/3 are other major groups".

2019 Membership Terms - Revised 10/29/19

AC-OCAP Private Sector Board Process

- Notify the board member 90 days prior to term expiration
- Have a discussion at the Executive Committee regarding the Private Sector Recommendations. In some cases, the board members will continue with the same Private Sector Agency. If this is the case, prepare letter to send to the director of the agency. See sample letter. If a motion occurs at the executive committee meeting, the motion would have to be ratified at the full Administering Board meeting.

OR

- If the Executive Committee decides to have representation from another agency, send letters to all the agencies on the Administrative Board Private Sector Recommendations list. Make sure list is current with the contact and address information. Once letters are received from any interested agencies, a discussion should be held at the Executive Committee meeting and if a motion occurs it would be ratified at the full Administering Board meeting.

If the board wishes to have other agency representation, any letters of interest received will be discussed, contacted, and interviewed. (see AC-OCAP Private Sector Board Selection Criteria and AC-OCAP By-laws – Article IV, Administering Board Membership).

AC-OCAP Community Sector Board Selection Criteria

The composition of the board should reflect the needs and goals of the organization. It is a good thing to set criteria for board membership but those criteria should be based on the organization's needs.

Recruitment priorities

- Identify the qualities needed in new board members based on input from board committees and senior management regarding the board needs for expertise, representation and access to resources.
- Assess current board composition.
- Define priority recruitment needs.
- Create a board recruitment prospectus that identifies the skills needed in new board members and board action priorities.

Identification of potential candidates

- Communicate needs to organizations and community members to recruit board candidates.
- Conduct other research for organizations/community groups with similar missions.

Screening

- Board application and petition
- Obtain basic background material/ resumes
- Determine priorities among the potential candidates identified

Appointment

○ Criteria

1. Identify areas for representation on the board in alignment with AC-OCAP plan/need assessment
2. Assess current board composition: what areas or sectors are currently represented on the board based on AC-OCAP's plan and needs assessment
3. If more than one applications, board interviews and votes

Oakland African American Chamber
of Commerce
Attn: Cheryl Perry-League
449 15th Street
Oakland, CA 94612

Hispanic Chamber of Commerce
Alameda County
1840 Embarcadero, Ste. 128
Oakland, CA 94606

Alameda County – All-In
Attn: Supervisor Wilma Chan
1221 Oak Street, #536
Oakland, CA 94612

Alameda County Food Bank
Attn: Suzan Bateson
7900 Edgewater Drive
Oakland, CA 94612

Youth Uprising
Attn: Olis Simmons
8711 Macarthur Blvd.
Oakland, CA 94605

Oakland Chamber of Commerce
Attn: Barbara Leslie
475 14th Street
Oakland, CA 94612

United Way of the Bay Area
Attn: Anne Wilson
1970 Broadway, Ste. 600
Oakland, CA 94612

The East Oakland Rotary Club
Attn: Don Provost
P.O. Box 6521
Oakland, CA 94603

Alameda County Workforce
Investment Board
Attn: Patti Castro
24100 Amador Street, 6th Floor
Hayward, CA 94544

Urban Habitat
Attn: Ellen Wu
1212 Broadway, Ste. 500
Oakland, CA 94612

The California Endowment
Attn: Robert K. Ross
1111 Broadway, 7th Floor
Oakland, CA 94607

Eastbay Asian Youth Center
Attn: David Kakishiba
2025 east 12th Street
Oakland, CA 94606

East Oakland Youth Development
Center
Attn: Regina Jackson
8200 International Blvd.
Oakland, CA 94621

City of Oakland – Head Start
Attn: Alisa Burton
150 Frank Ogawa Plaza, Ste. 5352
Oakland, CA 94612

United Way of the Bay Area- Rise
Together
Attn: Megan Joseph
550 Kearney St., Ste. 1000
San Francisco, CA 94108

Youth Together
Attn: Cat Brooks
449 15th St., #302
Oakland, CA 94612

East Bay Housing Organization
Attn: Gloria Bruce
538 9th Street
Oakland, CA 94607

Oakland Community Organizations
Attn: Amy Fitzgerald
7200 Bancroft Avenue, #2
Oakland, CA 94605

East Bay Community Foundation
Attn: James W. Head
200 Frank Ogawa Plaza
Oakland, CA 94612

Eastside Arts Alliance
Attn: Elena Serrano
2277 International Blvd.
Oakland, CA 94606

Chinatown Chamber of Commerce
Attn: Jennie Ong
388 9th Street, Ste. 258
Oakland, CA 94607

Oakland Workforce Investment
Board
Attn: Mark Sawicki
250 Frank Ogawa Plaza, Ste. 3315
Oakland, CA 94612

The Oakland Rotary Club
Attn: Pat Williams
1736 Franklin Street
Oakland, CA 94612

Board of Directors

Officers

Nate Miley
President

Charles Woody
1st Vice President

Nathaniel Harrison
2nd Vice President

Sandra J. Johnson
Treasurer

Members

Karen A. Anderson

Lillian Black

Janny Castillo

Cecilia Cunningham

Diana Davis

Alma Ferguson

Anita Gums

Linda Hambrick-Jones

N'Sombi Hasan

Madlynn Johnson

Andrea Mok

Rebecca Right

Tomi Smith

Lois Sell

Willie Stevens

Marie Turner

Antoinette Warren

Staff

Chonita Chew
Travel Trainer / Organizer

Ansar El Myhammad
Program Director

Socorro Ramirea
Latino Community Organizer

Sarah Miley
Program Specialist

Tanya Washington
Program Assistant / Organizer

Mary Bradd
Administrative Assistant



United Seniors of Oakland and Alameda County

Empowering Seniors ♦ Enriching Youth ♦ Enhancing Community

7200 Bancroft Avenue, Suite #251, Oakland, CA 94605 P:(510)729-0852 Fx: (510)729-0796

October 25, 2019

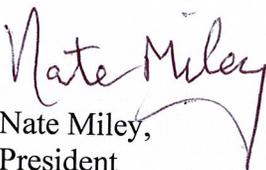
AC-OCAP Administering Board,
Attn: Chairperson Gladys Green
150 Frank Ogawa Plaza, 4th Floor Ste. 4340
Oakland, CA 94612

Dear Ms. Green,

The United Seniors of Oakland and Alameda County Board of Directors has approved the reappointment of Ms. Sandra J. Johnson to the Alameda County-Oakland Community Action Partnership (AC-OCAP) at the Board Meeting held on October 4, 2019.

We are proud to be an essential partner in the fight to eradicate poverty in the City of Oakland and throughout Alameda County and have Ms. Johnson represent us.

Sincerely,


Nate Miley,
President

cc: Estelle Clemons,
AC-OCAP Manager



MINUTES



ALAMEDA COUNTY

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PROGRAM PLANNING COMMITTEE MEETING--SPECIAL MEETING

Wednesday, October 16, 2019 6:00pm – 8:00pm
150 Frank Ogawa Plaza, 4th Floor, Conference Room #1

Committee Members Present: Angelica Gums for Supervisor Nate Miley, Lisa Ruhland, Teresa Jackson and Vacant-Alameda County

Excused: Sean Callum and Njeri McGee-Tyner

Staff Present: Estelle Clemons, Emily Derenthal and Melissa Francisco

Guests: Gladys Green (Chair, AC-OCAP Administering Board) and Patricia Schrader (Community Member)

1. Call to Order/Roll Call/Determination of Quorum
The Special Meeting began at 6:10p.m. Roll Call was recorded by M. Francisco. A quorum was not established, so the Committee met as a meeting of the whole.

2. Review and Approval of March 7, 2018 Program Planning Minutes
This item was not approved.

3. 2019 Mid-Year Report/2018 Annual Report
As a committee of the whole the 2019 Mid-Year Report as well as the 2018 Annual Report were reviewed.

4. 2020-2022 RFP Review & Recommendations

AC-OCAP Proposal Evaluation Criteria/Guidelines – Criteria and application guidelines were given for the RFP review and recommendation process. Affiliations of the Advisory Panel participants were discussed by E. Derenthal. The panel included AC-OCAP Board Members, City of Oakland and Alameda County staff and other individuals from organizations such as First Five.

AC-OCAP Previously Funded Programs – Previously funded programs were reviewed and referred to during the RFP Review Discussion.

AC-OCAP RFP List – The RFP List and Advisory Panel’s scoresheet handout were explained by E. Derenthal. E. Clemons gave instructions to review the proposals and consider not only the score, but the geographic location of services in relation to those living in poverty within the City of Oakland and Alameda County.

RFP Review Discussion – Program descriptions and reviewer comments were read aloud. All proposals in their entirety were made available during the review process. Proposals with scores 40 or above and that provide services to the communities with the highest geographic

concentration of poverty based on data were reviewed and discussed.

- **Alameda County Entrepreneurship/Job Training & Employment Placement**

- **Downtown Streets Team, Inc**

- Applicant received an average score of 44.33 from the Advisory Panel. The agency requests \$50,000 with match or leverage of \$388,210. Agency will serve 45 individuals, 18 years or older whom are unemployed, homeless, previously incarcerated, disabled and/or veteran. The agency is a current grantee in good standing, funded since 2017. Funding request is for client stipends, HERA subcontract and indirect costs. Agency has two service sites in Hayward. Downtown Streets Team, Inc. is recommended for renewed funding.

- **Rubicon Programs, Inc.**

- Applicant received an average score of 42.33 from the Advisory Panel. The agency requests \$50,000 with match or leverage of \$725,004. Agency will serve 85 unemployed, homeless, families and previously incarcerated adults age 18-64. The agency is a current grantee in good standing, funded since 2017. Funding request is for the Workforce Development Navigator's salary and travel expenses. Agency has multiple service sites including: Hayward (Eden Area), ABODE, AC Library, San Lorenzo, Hayward Adult School and more. Rubicon Programs, Inc. is recommended for renewed funding.

- **Chabot-Las Positas Community College District, dba Tri-Valley Career Center**

- Applicant received an average score of 27.00 from the Advisory Panel. The agency requests \$47,243 with match or leverage of \$79,494. Agency will serve 20 unemployed adults ages 18-64. The agency has not received funding previously. Funding requests is for subcontract stress counseling, staffing and other direct costs. While the proposal scored low, the Tri-Valley area is an under resourced area with a high percentage of individuals living below federal poverty level. Agency has service sites in Dublin, Pleasanton and Livermore. Chabot-Las Positas/Tri-Valley Career Center is recommend for partial funding due to geographic service area.

- **Oakland Entrepreneurship/Job Training & Employment Placement**

- **New Door Ventures**

- Applicant received an average score of 46.33 from the Advisory Panel. The agency requests \$50,000 with match or leverage of \$119,640. Agency will serve 25 youth and young adults age 14-24, including unemployed, homeless, foster youth, previously incarcerated, disabled, LGBTQ, under educated and youth with a history of substance abuse. Agency has not received funding previously. Funding request is for two salaried positions, (Youth Development Specialists). Prior to group discussion, T. Jackson recused herself as the agency is partnered with her employer, University of California/UCSF Trauma Center. Agency service sites are in Downtown, East, West and Chinatown. New Door Ventures is recommended for funding.

Civicorps

Applicant received an average score of 46.00 from the Advisory Panel. The agency requests \$50,000 with match or leverage of \$1,966,174. Agency will serve 40 young adults age 18-24 including unemployed, homeless, foster and previously incarcerated. Agency previously funded since 2015. Funding request is for staffing, student internship stipend, and a student meal program. Agency service sites located at Jack London Square and West Oakland. Civicorps is recommended for renewed funding.

Oakland Private Industry Council

Applicant received an average score of 44.30 from the Advisory Panel. The agency requests \$50,000 with match or leverage of \$108,315. Agency will serve 15 reentry/previously incarcerated adults age 18-64. Agency has not received funding in the past. Funding request is for consultant positions for reentry clients, client training, application fees and staff training for case and program manager. Agency service site locations are in East and West Oakland. Oakland Private Industry Council is recommended for funding.

Renaissance Entrepreneurship Center

Applicant received an average score of 42.67 from the Advisory Panel. The agency requests \$50,000 with a match or leverage of \$128,073. Agency will serve 50 previously incarcerated African American and Latino/Hispanic adults age 25-64. The agency has not received funding in the past. Funding request is for staff salaries, indirect costs and CEOWorks Oakland Subcontract. Agency service site locations are in West Oakland, Uptown, East Oakland and headquarters in San Francisco. Renaissance Entrepreneurship Center is recommended for funding.

Lao Family Community Development Inc

Applicant received an average score of 40.33 from the Advisory Panel. The agency requests \$50,000 with a match or leverage of \$72,865. Agency will serve 30 unemployed and previously incarcerated African American, Asian/Pacific Islander and Latino/Hispanic adults age 25-54. The agency has not received funding previously. Funding requests are for recruiting and hiring of a Volunteer Coordinator and Mentors/Peer Support Coaches. Agency service sites include; Fruitvale/San Antonio and two locations in East Oakland. Lao Family Community Development Inc. is recommended for funding.

SAVE Center for Community Change & Empowerment

Applicant received an average score of 40.30 from the Advisory Panel. The agency requests \$50,000 with a match or leverage of \$397,875. Agency will serve 75 unemployed homeless adults age 18-64. The agency has not received funding in the past. Funding request is for Program Director, Project Manager, Assistant Project Manager and two Street Outreach workers' salaries, program materials, client stipends and other direct costs. Agency service site is in West Oakland. SAVE is recommended for funding.

- **Alameda County and Oakland Entrepreneurship/Job Training and Employment Placement**

Center for Media Change, dba Hack the Hood

Applicant received an average score of 43.33 from the Advisory Panel. The agency requests \$50,000 for Alameda County and \$50,000 for Oakland with a match or leverage of \$959,181. Agency will serve 43 in Alameda and 49 in Oakland. The agency is a current recipient of funding (2017 – 2019). Funding requests are for Director of Partner Relations, Community/Career Pathway Developer, Evaluation Specialist and other direct costs. Agency has service sites at Alameda Point Collaborative, San Leandro Boys and Girls Club, Lao and Oakland Chinatown. To support expansion in Alameda County, Hack the Hood is recommended for renewed funding for Alameda County. Hack the Hood is not recommended for renewed funding for Oakland.

Roots Community Health Center

Applicant received an average score of 45 from the Advisory Panel. The agency requests \$25,000 for Alameda County and \$50,000 for Oakland with no reported match or leverage. Agency will serve 8 in Alameda and 17 in Oakland. Agency is a current recipient of funding (2017-2019). The grantee has been late with reporting and contracting and this year has zero enrollment in their Alameda Program. The proposal lacks documentation of partnership agreements and MOUs for Alameda County. Funding requests are for Program Coordinator, Health Navigator (case manager), Workforce Administrator and participant stipends. Service site locations only in Oakland. Due to past performance, the Roots Community Health Center is not recommended for renewed funding.

- **Alameda County Low-Income Housing**

Southern Alameda County Comite for Raza Mental Health, dba La Familia

Applicant received an average score of 39.67 from the Advisory Panel. Agency requests \$50,000 with a match or leverage of \$797,811. Agency will serve 45 homeless families including unemployed, previously incarcerated and disabled households. Agency is a recipient of funding since 2015, (La Familia & FESCO merged in 2018). Funding requests are for the Program Supervisor salaries. La Familia is recommended for renewed funding.

Fremont Family Resource Center Corporation

Applicant received an average score of 46.67 from the Advisory Panel. Agency requests \$50,000 with a match or leverage of \$578,167. Agency will serve 300 unemployed and homeless families and individuals. Previously funded from 2011- 2014. Funding request is Case Manager salaries. Fremont Family Resource Center is recommended for funding.

- **Oakland Low Income Housing**

- **Covenant House California**

- Applicant received an average score of 46.67 from the Advisory Panel. Agency requests \$50,000 with a match or leverage of \$979,632. Agency will serve 150 homeless young adults age 18-24. Agency received funding in 2015-2016. Funding request is for Resident Advisor salaries. Covenant House California is recommended for funding.

- **Operation Dignity**

- Applicant received an average score of 44.30 from the Advisory Panel. Agency requests \$50,000 with a match or leverage of \$1,179,967. Agency will serve 30 homeless and/or disabled veterans age 25 or older. Agency is not a recipient of previous funding. Funding request is for case manager salaries, program materials/supplies, and housing supports. Operation Dignity is recommended for funding.

- **St. Mary's Center**

- Applicant received an average score of 40.00 from the Advisory Panel. Agency requests \$50,000 with a match or leverage of \$929,384. Agency will serve 70 homeless adults/seniors age 55+. Agency was previously funded 2008 – 2011, and 2015 – 2019. Funding request is for two case managers and one housing supervisor salaries, program materials and supplies. St. Mary's Center is recommended for renewed funding.

- **Alameda County and Oakland Low Income Housing**

- **Eden I&R**

- Applicant received an average score of 38.33 from the Advisory Panel. Agency requests \$75,000 for both Alameda County and Oakland with a match or leverage of \$193,705. Agency will serve 1,000 in Alameda County and 1400 in Oakland. Agency did not specify target, partnerships or expected outcomes. Agency has received funding since 2012 for Bank On Oakland and EITC, through CSBG Internal Programming and the City's general purpose fund 2-1-1 (\$100,000). Funding request is for staff and office management direct costs. Additional funding for Eden I&R though this RFP is not recommended.

- **Other Agencies**

- Rising Sun Center for Opportunity, Fam 1st Family Foundation, Vietnamese American Community Center for the East Bay, East Bay Spanish Speaking Citizens' Foundation, Love Never Fails, and Oakland Business Bootcamp Cooperative, Inc. earned scores below 40 and after discussion were not recommended for funding.

Four proposals received were excluded from the review process as they were found to be incomplete: Consumer Credit Counseling Foundation, Eastside Arts Alliance, House Every Living Person and The Spanish Speaking Unity Council of Alameda County.

5. Agenda Attachments

- 2 March 7, 2018 Program Planning Committee Minutes
- 3 2019 Mid-Year Report/2018 Annual Report

4 Evaluation Criteria, Previously Funded Programs, RFP List

6. Future/Proposed Agenda Items - None

8. Open Forum--None

9. Adjournment

The scheduled Program Planning Meeting dates of October 23rd and 30th to continue RFP Review are not needed. A. Gums tentatively agreed to present recommendations at the Executive Committee Meeting on November 6, 2019.

The meeting of the whole concluded at 8:24 p.m.

DRAFT

Alameda County-Oakland CAP 2020–2022 RFP
Program Planning Committee
Proposal Evaluation Criteria/Guidelines

The Program Planning Committee used as its first tier of review, all proposals with scores over 40 and as its second tier of review, proposals that provided services in the communities with the highest geographic concentration of poverty based on data.

- 1. Has the program been funded in the past and did they meet their outcomes, goals and terms of their contract (compliant vs. non-compliant)?**

- 2. Does this program address Alameda County-Oakland CAP's vision, mission, needs assessment, and focus areas?**

- 3. Does this program have *outcomes* that help AC-OCAP's achieve its goals of helping low-income individuals become self-sufficient?**

- 4. Are services and number served in alignment with the amount requested?**

- 5. Does this proposal leverage collaborations and resources?**

- 6. Does the program support CAP's Community Economic Opportunity (CEO) continuum of services for low-income residents in high poverty areas throughout Alameda County?**

- 7. Is the agency providing services in AC-OCAP communities of poverty currently not served? Do they have physical locations in the community(ies) or an MOU with a local organization?**

Grantee	2004	2005	2006	2007	2008	2009	2010	2011	2011 Ext	2012	2013	2014	2015	2016	2017	2018	2019	2020
Alameda Family Services (formerly Xanthos)			X	X	X	X							X	X				
Allen Temple Housing & Economic Development Corp			X	X														
AnewAmerica Community Corporation													X	X	X	X	X	
ASSETS Senior Employment Opportunities Program	X	X	X	X	X	X												
Bay Area Legal Aid					X	X	X	X	X	X	X	X	X	X	X	X	X	
Catholic Charities of the East Bay							X	X	X									
Chabot-Las Positas Community College District, dba Tri-Valley Career Center																		
City of Oakland: Office of Parks & Recreation										X	X							
City of Oakland: Violence Prevent/Substance Abuse Pgrm.	X																	
Civicorps													X	X	X	X	X	
Covenant House of California							X	X		X	X	X	X	X				
Women and Children										X	X	X	X	X				
Downtown Streets Team Inc.															X	X	X	
East Bay Asian Local Development Corporation (EBALDC)													X	X				
East Bay Spanish Speaking Citizens Foundation																		
East Oakland Community Project Shelter	X	X																
Eden I&R										X	X	X	X	X	X	X	X	X
Elevating Soulciety													X	X				
Family Emergency Shelter Coalition (2019: merged w/ La Familia)													X	X	X	X	X	
Fam 1st Family Foundation																		
Family Independence Initiative		X																
First Place for Youth			X	X	X	X				X	X	X						
Fremont Family Resource Center									X	X	X	X						
Goodwill Industries of the East Bay										X	X	X						
Hayward Unified School District/ The Hayward Center													X	X				
Housing and Economic Rights Advocates (HERA)							X	X	X				X	X	X	X	X	
Lao Family Community Development, Inc.																		
Love Never Fails																		
Mandela MarketPlace							X	X		X	X	X						
Men of Valor Academy							X	X		X	X	X						
New Door Ventures																		
Oakland Army Base Temporary Winter Shelter	X																	
Oakland Business Bootcamp Cooperative, dba Uptima Business Bootcamp																		
Oakland Leaf Foundation										X	X	X						
Oakland Private Industry Council																		
Oakland Workforce Development Collaborative					X	X												

Grantee	2004	2005	2006	2007	2008	2009	2010	2011	2011 Ext	2012	2013	2014	2015	2016	2017	2018	2019	2020
People's Community Partnership/Self-Help Economic Develop. Inc.		X	X	X						X	X	X	X	X				
Pivotal Point Youth Services			X	X														
Project Choice	X	X	X	X														
Renaissance Entrepreneurship Center																		
Rising Sun Center for Opportunity																		
Roots Community Health Center															X	X	X	
Rubicon Programs Inc.															X	X	X	
St. Mary's Center					X	X	X	X					X	X	X	X	X	
SAVE Center for Community Change & Empowerment																		
Society of St. Vincent de Paul of Alameda County			X	X			X	X	X	X	X	X						
Southern Alameda County Committee for Raza Mental Health dba La Familia (2019: FESCO merged)										X	X	X	X	X	X	X	X	
Tri-Valley Housing Opportunity Center									X									
United Way of the Bay Area									X									
Vietnamese American Community Center of the East Bay													X	X				
Volunteers of America Bay Area					X	X												
West Oakland Senior Center Nutrition Program	X	X																

Current Applicant

Internal Programming

Advisory Panel Scores for Proposals Received for the 2020-2022 AC-OCAP RFP

Rank (Overall)	Avg. Score	Agency	Program	Alameda Amount Requested	Oakland Amount Requested	# Clients Served (A/O)	Notes
ALAMEDA COUNTY ONLY							
Entrepreneurship/Job Training & Employment Placement							
6	44.33	Downtown Streets Team Inc.	Downtown Streets Team	\$50,000	\$0	45	
11	42.33	Rubicon Programs Inc.	Eden Area AJCC	\$50,000	\$0	85	
22	27.00	Chabot-Las Positas Community College District dba: Tri-Valley Career Center	Back-to-Work Tri-Valley	\$47,243	\$0	20	
Low-Income Housing							
1	46.67	Fremont Family Resource Center Corporation	Family Support Services for the Homeless	\$50,000	\$0	300	
15	39.67	Southern Alameda County Comite for Raza Mental Health dba: La Familia	FESCO's Les Marquis Emergency Shelter and Banyan House Transitional Housing	\$50,000	\$0	150	
OAKLAND ONLY							
Entrepreneurship/Job Training & Employment Placement							
3	46.33	New Door Ventures	New Door Youth Employment Program	\$0	\$50,000	25	
4	46.00	Civicorps	Academic and Professional Pathway	\$0	\$50,000	40	
7	44.30	Oakland Private Industry Council	RISE - Recognize, Inspire, Support, Engage	\$0	\$50,000	15	
10	42.67	Renaissance Entrepreneurship Center	Creating Economic Mobility Through Entrepreneurship	\$0	\$50,000	50	
12	40.33	Lao Family Community Development, Inc.	Pathway to Employment & Education (P2E2)	\$0	\$50,000	30	
13	40.30	SAVE Center for Community Change and Empowerment	Community Ambassador Program	\$0	\$50,000	75	
17	37.67	Rising Sun Center for Opportunity	Opportunity Build - Pathway to Prosperity	\$0	\$50,000	25	
18	36.67	Fam 1st Family Foundation	West Oakland Youth Center JOBS Program	\$0	\$50,000	35	
20	31.00	East Bay Spanish Speaking Citizen's Foundation	Better Income Project (BID)	\$0	\$50,000	30	
23	25.67	Oakland Business Bootcamp Cooperative dba: Uptima Business Bootcamp	Women's Social Entrepreneurship Center ("WSEC")	\$0	\$50,000	24	
Low-Income Housing							
1	46.67	Covenant House California	Emergency Shelter & Supportive Services for Young Experiencing Homelessness	\$0	\$50,000	150	
7	44.30	Operation Dignity	Housing for Oakland's Homeless Veterans	\$0	\$50,000	30	
14	40.00	St Mary's Center	Senior Homeless Services	\$0	\$50,000	70	
ALAMEDA COUNTY AND OAKLAND							
Entrepreneurship/Job Training & Employment Placement							
5	45.00	Roots Community Health Center	Emancipator Initiative	\$25,000	\$50,000	Eight / 17	
9	43.33	Center for Media Change, Inc (dba: Hack the Hood)	Thriving Youth Careers in Oakland and Alameda County's Tech Sector	\$50,000	\$50,000	43 / 49	
19	31.30	Vietnamese American Community Center of the East Bay	Path to Self-Sufficiency for Oakland Refugees	\$25,000	\$50,000	50 / 150	
21	28.67	Love Never Fails	IT Biz Resilient Brilliant Oakland Youth	\$50,000	\$50,000	Ten / Ten	
Low-Income Housing							
16	38.33	Eden I&R		\$75,000	\$75,000	1,000 / 1,400	
INCOMPLETE							
x		Consumer Credit Counseling Foundation	Money Masters	\$50,000	\$50,000	2,000 / 1,000	Missing agency budget, COO tax certificate, unsigned Sch. E & O
x		Eastside Arts Alliance / East Oakland Black Cultural Zone Collaborative	East Oakland Black Cultural Zone: Enhanced Entrepreneurship Training Program	\$0	\$50,000	28	Missing Schedules E, O & Combined Grant Schedules
x		House Every Living Person	House Every Living Person	\$0	\$50,000		Handwritten proposal - doesn't follow required format & missing documents
x		The Spanish Speaking Unity Council of Alameda County dba: The Unity Council	Housing & Financial Connection	\$50,000	\$50,000	30 / 35	Missing year one program budget

Amount Requested Per Service Area: \$572,243 \$1,125,000

Total Funds Requested: \$1,697,243

Proposed Number of Low-Income Clients Served: 3,746 / 3,288

Tie score

Attachment 5